



EUROPEAN ARCHERY  
INDOOR CHAMPIONSHIPS  
RZESZÓW 2013



Rzeszów, 2<sup>nd</sup> November 2012

Dear President,

As the President of the Organising Committee of the **EUROPEAN ARCHERY INDOOR CHAMPIONSHIPS in 2013** which will be held in Rzeszów from 26th February - 2nd March 2013 I would like to invite all European Member States to participate in the event. This event will be organized following the WAE rules in both divisions, recurve and compound, in Senior and Junior categories.

You will find the Rzeszów hospitality and we hope you and your team will enjoy your stay in **Rzeszów**.

Please find enclosed the necessary documents concerning the registration, organization and participation in this event. We kindly ask you to return within the stated deadlines:

- |                                |                                      |
|--------------------------------|--------------------------------------|
| ○ Preliminary Entries          | <b>December 5<sup>th</sup>, 2012</b> |
| ○ Final Entries                | <b>February 6<sup>st</sup>, 2013</b> |
| ○ Hotel Reservation Form       | <b>January 21<sup>st</sup>, 2013</b> |
| ○ Transportation Form          | <b>January 21<sup>st</sup>, 2013</b> |
| ○ Budget Form                  | <b>January 21<sup>st</sup>, 2013</b> |
| ○ Final Hotel Reservation Form | <b>February 6<sup>st</sup>, 2013</b> |

I hope to see you in Rzeszów

Sincerely yours,

Jacek Trojnar  
*Chairman of the LOC*

## PRELIMINARY PROGRAM

<b>24.02.2013</b>	Arriving of participants. Practice field and local transport available
<b>25.02.2013</b>	Arriving of participants. Practice field and local transport available
<b>26.02.2013</b>	<b>Official practice</b>
	<b>Team captain meeting</b>
	<b>Opening Ceremony</b>
<b>27.02.2013</b>	<b>Qualification</b>
<b>28.02.2013</b>	<b>Individual Elimination</b>
<b>01.03.2013</b>	<b>Team Elimination</b>
<b>02.03.2013</b>	<b>Team Finals</b>
	<b>Individual Finals</b>
	Closing Party (Banquet)



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## PRELIMINARY & FINAL REGISTRATION

No entries forms will be available for registering to this event. All the registration process has to be done using the WA Online Registration System (FORS)  
<http://www.archery.org/admin>

A maximum number of 3 athletes are allowed to be registered into each category/division of the event.

Preliminary entries have to be done using the FORS:

In order to be able to use FORS, please enter in this address ([www.archeryworldcup.org/admin](http://www.archeryworldcup.org/admin)) , and use the Username and Password that WA has assigned to each Member Association. After entering in FORS, please go to "Online Registration" and register your archers.

A "FORS User Manual" can be downloaded in PDF (English) in the same website.

For any question regarding the FORS, please contact Mr. Pisani (pisani@net-tech.it)

Starting date of online-registration with FORS is **November 5<sup>th</sup>, 2012**  
End of Preliminary registration: **December 5<sup>th</sup>, 2012**  
End of Final registration: **February 6<sup>st</sup>, 2012**

Please pay attention to the stated deadlines. After the deadlines are over, MA won't be able to enter or update data in FORS anymore. The system will be blocked. In this case, if any MA would like to change or proceed with the Final Registrations process, it is required to contact EMAU office.

A member association that has made entries in FORS and does not participate will be invoiced for the number of entries entered in the system unless the Member Association has informed WAE and the OC latest one week prior to the event if they are not able to attend the event.

The Member Association that will process her Final entry in FORS after the 20 day prior the start of competition date (Final registration deadline), will have a penalty fee of 100 Euros per athlete registered, to be paid to the OC upon arrival at the event.

The Member Association with Final registration in FORS that will differ by more than 4 athletes from the preliminary registration, will have a penalty fee of 100 Euros, to be paid to the OC upon arrival at the event.

A Member Association that has made Final entry in FORS and does not participate will be invoiced for the number of entries entered in the system, unless the Member Association has informed the OC in writing at least one week prior to the event that they are unable to attend.



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Since entries will be made through FORS only, MAs declare that their athletes and officials are aware of the participation waiver and anti doping agreement, and we recommend MAs to advise their athletes on this matter. However, accepting the conditions of the athlete participation waiver and anti-doping agreement are an eligibility requirement to participate in the event.

Only member Associations in good standing will be eligible to compete. This also means that any penalty fee for 2011 will have to be paid prior to participation.

## ACCOMMODATION & GENERAL INFORMATION

Hotels are half boarded.

The room rate is per room per night which includes service charge and 23% vat.

**100% of the payment is required by 8<sup>th</sup> February, 2013.**

Price per person		
SINGLE ROOM	DOUBLE ROOM	TRIPLE ROOM
84 €	73 €	63 €

Depending on the date of registration and size of a team, LOC will point the most appropriate hotel from the following list:

HOTEL list
PREZYDENCKI
VILLA RIVIERA
NOWY DWÓR
BLUE DIAMOND
FENIX
HETMAN
ISKRA

Prices in Euro (EUR/PLN = 4,15)

Note: The Organizing Committee will only provide transportation, services and official communications-results at the Official Hotels of the event (listed above). If a Team will decide to book their own accommodation out of the official hotel list, and they would like to use the transport provided by the LOC, they will have to go to one of the official hotels to get these services. They will be picked up and dropped off in one of the official hotels, after informing the LOC of which one they will choose for that.

## ADDITIONAL INFORMATION

### **Cancellations & Changes:**

Cancellations must be provided in writing and:

Received before 7<sup>th</sup> January, 2013, full refund of the deposit payment (bank payment charge will not be refund)

Received later then 7<sup>th</sup> January, 2013, there will be no refunds.

All refunds, if any, will be processed after the Championships.

OC should be informed about changes in the travel program 72 hours prior arrivals. If your arrival is later then your original schedule, the room charges start from the original date.

### **Transportation:**

Your registration fee includes transportation between hotels and the field during competition and **Rzeszów's Airport** (8 buses and 2 mini-buses).

Might other transportation being requested, the costs of transportation by bus is:

Road	Currency	Price per person
Transport from <b>Warsaw</b> Airport to Rzeszow and Rzeszów to <b>Warsaw</b> Airport:  Duration: 6hrs	EUR	100
Transport from <b>Cracow</b> Airport to Rzeszow and Rzeszów to <b>Cracow</b> Airport:  Duration: 3hrs	EUR	50

Transportation from the airport will start 2 days before the official practice day and will end two days after the closing day.

### **Meals in the Venue:**

**Lunch box**- 12 Euro/day.

Lunch boxes will be served in a special area in the venue with a place to seat. The capacity of this area will be 200 seats.

### **Weather:**

Archers should be prepared for temperatures outside Venue between -15 and +15 Celsius degrees. Snow and rain is possible. The temperature indoor will not be lower than 18 Celsius degrees.

### **Training:**

There will be a training venue available: 20 targets.

**24<sup>th</sup> and 25<sup>th</sup> February:** (distance:18m and 5m)



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**Visas:**

Please apply for your visa as soon as possible, if you need any information regarding visa, please let us know. European Union Visa regulations.

**Banquet:**

Place: Nowy Dwór Hotel

Day: 02<sup>nd</sup> March, 2013

Hour: 9PM (duration:4-6hrs)

Cost: 12 Euros

Activities: discotheque, barbecue, alcohol drinks (for seniors only)

**Opening Ceremony:**

Place: The Venue

Day: 26<sup>th</sup> February, 2013

Hour: 6PM (duration:1 hrs)

Activities: team presentation, official speeches, artistic show.

Team dress code: obligatory

**Award & Closing Ceremony:**

Place: The Venue

Day: 02<sup>nd</sup> March, 2013

Hour: 6PM

Activities: awards(16), official speeches, short concert

Team dress code: obligatory

**National Flags:** yes (3x 70x110 cm)

**Internet area:**

In the venue: connected PC to the Internet and cables for notebooks

Hotels: 1 connected PC for guests and wireless (access free)

Hot-Spots located in different parts of Rzeszów (access free)

**OC contacts:**

English

+48608369977

Russian

+48692730721

Organization Committee

+480178530171

**Drinks & food:** *cafe, lunch place in the venue*

**Venue:**

Qualification round: maximum capacity of the venue is 44 targets (max 176 athletes at the same time).

The venue address: Rzeszów, Podpromie 10 street, City Arena

The reserve venue address: Rzeszów, Pułaskiego 13, ROSiR



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## ENTRY FEES

### Booking Official Hotels

Individual : **120** Euros  
Team : **75** Euros  
Per official : **50** Euros

### Booking NOT Official Hotels

Individual : **360** Euros  
Team : **225** Euros  
Per official : **150** Euros

Both Fees includes local transportation and water in the venue.

## PAYMENT CONDITIONS:

Entire payment to **Podkarpacka Organizacja Promocji Sportu** (hotels, entries, transport, meals).

### BANK TRANSFER:

BANK: **Podkarpacki Bank Spółdzielczy**  
BRANCH: **Rzeszów**  
ADDRESS: **35-311 Rzeszów, ul. Wyspianskiego 22, Poland**  
A/C NAME: **Podkarpacka Organizacja Promocji Sportu**  
SWIFT CODE: **POLUPLPR**  
A/C NUMBER (euro): **IBAN PL 63 8642 1126 2012 1120 9788 0003**

Credit Card or Travelers' cheque will not be accepted.





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## PRELIMINARY HOTEL RESERVATION FORM

Country/Team from: \_\_\_\_\_

Number of Rooms:

Single:	<input type="text"/>
Double:	<input type="text"/>
Triple:	<input type="text"/>

Date(arrival): \_\_\_\_\_

Date(departure): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

President / Secretary General MA: \_\_\_\_\_



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## PRELIMINARY TRANSPORTATION FORM

Country/Team from: \_\_\_\_\_

We will arrive at Airport by plane:

Airport: \_\_\_\_\_ Flight Nr: \_\_\_\_\_

Date: \_\_\_\_\_ Arriving hour of the flight: \_\_\_\_\_

We will arrive at **Rzeszów** by other transportation:

\_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

President / Secretary General MA: \_\_\_\_\_

## PRELIMINARY BUDGET FORM

Country/Team from: \_\_\_\_\_

ACCOMODATION COSTS				
	HOTEL PRICE	NB OF ROOMS	NB OF NIGHTS	TOTAL
	A	B	C	AxBxC
SINGLE ROOM	84 €			
DOUBLE ROOM	146 €			
TRIPLE ROOM	189 €			
	LUNCH PRICE	NB OF PEOPLE	NB OF DAYS	AxBxC
LUNCH BOX	12 €			
	BANQUET PRICE	NB OF PEOPLE		AxB
BANQUET	12€			
<b>Total to be paid for accommodations and banquet (TOTAL 1)</b>				

BUDGET			
TYPE OF FEE	FEE	NB OF PEOPLE	TOTAL
	A	B	AxB
ARCHER ENTRY FEE	120 €		
TEAM ENTRY FEE	75 €		
OFFICIAL ENTRY FEE	50 €		
<b>Total to be paid for entry fee (TOTAL 2)</b>			
TRANSPORT FROM CRACOW AIRPORT	50 €		
TRANSPORT FROM WARSAW AIRPORT	100 €		
<b>Total to be paid for transportation (TOTAL 3)</b>			
<b>Total cost of the championships (TOTAL 1 + TOTAL 2 + TOTAL 3)</b>			

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

President / Secretary General MA: \_\_\_\_\_



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PLEASE RETURN THIS DOCUMENT TO:

**Podkarpacka Organizacja Promocji Sportu**  
Wypianskiego 22 street, 35-311 Rzeszow, Poland

BEFORE: December 5<sup>th</sup>, 2012 by email: [jt4@wp.pl](mailto:jt4@wp.pl)  
or FAX: +48 017 853 01 71