







# **EUROPEAN GRAND PRIX** 4 - 9 June2012 NICOSIA (CYP) 1st LEG



# **TEAM MANAGERS' MEETING** INFORMATION BOOKLET

V1.2 (printed 2<sup>nd</sup> June 2012)

The Team Managers' Meeting will take place at Hilton Park Hotel, Nicosia - CYPRUS 4<sup>th</sup> June 2012, 12:00

All Team Managers, please attend this important meeting. Teams without Team Manager are requested to send one of their Athletes to the Team Managers' Meeting.

Please read this document upon receipt and take it with you to the Team Managers' Meeting.





















2nd June 2012

Dear Team Managers,

On behalf of the Cyprus Archery Federation (CAF) and the Organising Committee, I would like to welcome you to the European Grand Prix - 1st Leg 2012 in Nicosia, Cyprus.

The Organising Committee and the citizens of Nicosia sincerely welcome you. We will do our best to host you with the warm hospitality by providing beautiful memories and sharing friendship between participants from all over the world during your stay in Nicosia.

Please don't hesitate to ask whatever you need during your stay.

I would like to wish you good luck and success to your Teams.

Yours sincerely

KOUROUNAS Charalambos

**CAF President** 





















### European Grand Prix 1st Leg 4 - 9 June 2012, Nicosia, CYPRUS Agenda of the Team Managers (TM) meeting

#### Roll call of all attending nations (TD)

#### 1) Opening

- Brought to order by EMAU Technical Delegate (TD), Mr Hakan CAKIROGLU
- Introduction of the panel, EMAU Technical Delegate (TD), Mr Hakan CAKIROGLU
- Welcome speech by the President of CAF, Mr Charalambos KOUROUNAS

#### 2) Introduction of Officials (TD)

- Organising Committee (OC) members, by the Chairman of the OC
- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal, by EMAU Technical Delegate (TD), Mr Hakan CAKIROGLU

#### 3) Technical Aspects of the competition (TD + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition Programme (attached)
- 3.3. Practice-Training
- 3.4. Equipment Inspection
- 3.5. Qualification Round & information on scoring
- 3.6. Individual Elimination Round
  - 3.6.1. Recurve
  - 3.6.2. Compound
- 3.7. Team Elimination Round
  - 3.7.1. Recurve Team
  - 3.7.2. Recurve Mixed Team
  - 3.7.3. Compound Team
  - 3.7.4. Compound Mixed Team
- 3.8. Individual Finals Round & Team Finals Round
- 3.9. Appeal Procedure (Form attached)

#### 4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
  - 4.3.1. Maximum number of official in the FoP
- 4.4. Accreditation Cards rules.

#### 5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, Qualification rounds, finals...

#### 6) Protocol and ceremonies

6.1. Medal Ceremonies





















- 7) Medical Related issues (Medical representative)
  - 7.1. Medical services
  - 7.2. Emergencies
- 8) Doping Control (Medical representative)
  - 8.1. Doping control
  - 8.2. Alcohol test
- 9) Other matters of Importance (TD)
- 10) Questions from Team Managers
- 11) Closure (TD)





















#### **IMPORTANT TELEPHONE NUMBERS**

**Competition Organisation** 

Mr. Charalambos KOUROUNAS +357 99689103

**Technical Requirements** 

Mr. Ioannis IOANNOU +357 99524828

Hotel & Accommodation: Hilton Park Nicosia Manager

Mrs: Elena DEMOSTHENOUS +357 99345155

**Transport Manager** 

Ms. Tonia MATSOUKARI +357 99496999

**Medical Care** 

APOLLONION Hospital +357 22353204

Doping

Dr. Michalis PETROU +357 22353204

NOTE: A fully equipped ambulance with a physician, a nurse and a

Paramedic will be on duty throughout the tournament.

**Press Officer** 

Ms. Tonia MATSOUKARI +357 99496999

**EMAU Technical Delegate (TD)** 

Mr Hakan CAKIROGLU

**Tournament Judge Commission** 

Mr. Klaus LYKKEBAEK (DEN) - Chair Mrs. Adriana HOPPE (ROU) - Member

**Director of Shooting:** 

Mr. Drasko MİHİNYAK (CRO)

#### **OFFICIALS**

#### International judges

Klaus LYKKEBÆK - Chair

**National judges** 

Ms. Anastasia Kassianidou

Ms. Elena Kassianidou

Mr. Nicos Georgiou

Mrs. Froso Georgiou

Mrs. Eleni Papadopoulou

Mrs. Eleni Geogriou

#### Jury of Appeal:

To be communicated the day of the Team Managers meeting

#### **EMAU Archery Results Manager:**

Mr. Matteo PISANI





















### European Grand Prix 1st Leg 4 – 9 June 2012, Nicosia, CYPRUS Points to clarify

- 3) Technical Aspects of the competition (World Archery Event Director + Competition Manager + chairman of Judges)
  - 3.1. Number of Participants per class (Number of Nations: .....) Updated 27 May 2012

Recurve Women Individual: (...) Teams: (..) Recurve Men Individual: (...) Teams: (..) Compound Women Individual: (...) Teams: (..) Compound Men Individual: (...) Teams: (..)

> MIXED Teams COMPOUND (..) MIXED Teams RECURVE

#### 3.2. Competition Programme (attached)

The latest competition programme is shown at the end of this document. Any official competition schedule will have indicated the version number and the date-hour it was printed.

Latest version of the Competition Schedule is V 1.0 (printed 26 May 2012).

#### 3.3 Practice

Official Practice (3 hours per division) shooting in AB-CD format.

- Recurve Women & Men, 09:00 to 12:00
- Compound Women & Men, 15:00 to 18:00

Non competing archers will be allowed to use the Practice field, which is 2 min. by walking far from the competition venue. Transportation will be arranged from/to the hotels. There are 16 targets in the Practice Field.

#### 3.4. Equipment Inspection

Equipment inspection will be run following the program of the official practice. Each team will be called (in the English alphabetical order) and invited by the DoS to the dedicated place for the Equipment inspection in the competition field. All team members should wear their team uniform. Also all spare equipment must be brought to the equipment inspection.

Club archers must go with their country for equipment inspection when their country called and invited by the DoS.

During the Equipment inspection we would appreciate if the Team Managers will check the right spelling of their athlete's name as well as the correct date of birth in the archers' list the Judges will be using for the inspection. If something is not correct on this, please indicate it to the Judges during the equipment inspection and they will take care to inform our Result team.





















The registration number will be given at the warm up on the day of the competition (it will be distributed on the shooting line, in front of each archer's position). When receiving the registration numbers, we would like each Team Manager to double check that each archer has the correct "athletes number".

The athlete's number must be worn on the archer's quiver or the thigh facing the waiting line. During the equipment inspection, instructions on the use of the scoring PDA terminals will be carried out if requested. We ask all the archers and coaches to follow the OC volunteers and Judges' instructions in order to proceed with as few delays and as organized as possible.

#### The Environment

We ask you to instruct your athletes to use the litter bins which are placed behind the waiting

#### Water

The Organizing Committing will provide for all athletes and official cool water from refrigerators in the FoP and the Practice Field.

#### Non Smoking

This is a non smoking event for the practice and official competition areas. Inside public buildings you are now no longer allowed to smoke, you must use the designated areas outside.

#### 3.5. Qualification Round (5 June 2012). Information on scoring

The target assignment will be handed out in the venue and posted at the hotel on the day of the official practice There will be a separate location where spare equipment, bow cases and other equipment can be stored (under control) during the competition. During the qualification rounds, no faces will be changed after the practice arrows.

Qualification Round (70m Round for Recurve / 50 m Round for Compound), shooting 4 archers per target in **AB-CD** format (6 arrows per end at all distances).

The athletes will be given an electronic score terminal (PDA) for each target. In addition, for the qualification round there is also one paper score sheet per target, which must be filled in by the athletes themselves. For each target, one athlete will enter the score on the paper score sheet; another athlete will score on the PDA terminal. All the athletes on the same target must verify that the correct scores are entered.

Please instruct your athletes to correctly fill in the scorecards including total score, 10's and X's and sign the cards before handing them back after each round.

In case of tied score on positions 8 and 104 individual and 16 for teams and mixed team, a shoot of will be arranged at the last distance shot. Neutral targets will be used.

Individuals: 1 arrow closest to the centre.





















- Teams: 1 arrow each archer, all shooting at the same time (60 seconds). 3 target faces will be used per team (1 arrow per target face) and each archer will decide which target face to use.
- Mixed teams: 1 arrow each archer, all shooting at the same time (40 seconds). 1 or 2 target faces will be used per team (1 arrow per target face for compound) and each archer will decide which target face to use.

#### 3.6. Individual Elimination Round (6 June 2012)

As it happens in the Qualification round, during the eliminations rounds no faces will be changed after the practice arrows. So please instruct the archers to mark the arrow holes during practice. Matches will start as soon as the field is ready.

We will keep to the starting time at the beginning of the session and then the competition will run as it goes. Therefore some matches could start sooner than the time indicated in the schedule. Please be aware of this and be prepared for it.

Byes are possible. In case of a bye, archers will be allowed to shoot in their own target, but no score will be recorded or allowed to be displayed.

#### 3.6.1 Recurve

The Set System will be used for the Elimination in recurve up to and including the semi-finals, per class and division. All matches will consist of maximum 5 sets of 3 arrows per set.

#### Book 2, 4.5.1.4 (Recurve)

The Elimination Round, in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1). They shoot a series of matches in groups, each match consisting of the best of 5 sets of 3 arrows;

#### 3.6.2 Compound

The Compound Match Round will be used for the Elimination in Compound up to and including the semi-finals, per class and division. All matches will consist of 5 ends of 3 arrows, cumulative scoring.

#### Book 2, 4.5.1.4 (Compound) effective 1 April 2011

 The Eliminations Round in which the top 104 athletes (mandatory for World Archery Championships) are seeded according to their positions in the 50m Qualification Round (see match play chart Appendix 10 and Book 2, Appendix 1). They shoot a series of matches in groups, each match consisting of 5 ends of 3 arrows;

Shoot off in individual elimination (Rec & Comp) is just one arrow closest to the centre (40 sec of time)





















#### 3.7. Team and Mixed Teams Elimination Round (7 June 2012)

The Team Elimination Round will start with the 1/8, up to and including the semi-final matches, per class and division. There will not be alternating shooting. Byes are allowed. In case of a bye, Teams will be allowed to shoot on their own target, but no score will be recorded or allowed to be displayed.

#### 3.7.1. Recurve Team

• 4 ends of 6 arrows, 2 arrows per archer (70 m, cumulative scoring)

#### 3.7.2. Recurve Mixed Team

• 4 ends of 4 arrows, 2 arrows per archer (70 m, cumulative scoring)

#### 3.7.3. Compound Team

• 4 ends of 6 arrows, 2 arrows per archer (50 m, cumulative scoring)

#### 3.7.4. Compound Mixed Team

- 4 ends of 4 arrows, 2 arrows per archer (50 m, cumulative scoring)
- Shoot-off in Team elimination is just one arrow each archer, 1 min per team (40 sec for Mixed Teams). Tie will be resolved by score, and if still tied, closest to the centre. Just ONE target face will be used for the shoot-offs.

#### 3.8. Individual Finals Round & Team Finals Round (9 June 2012)

Transportation for archers participating in the finals and for archers going as spectators will be arranged and properly informed in the Hotels.

The medal matches will have Alternate shooting and live TV coverage. The field for the Finals will be located in CAF's field.

The award ceremony will take place immediately after the end of the last match. All archers involved in the ceremonies are requested to go to the gathering point ASAP in order to proceed quickly and smoothly with the award ceremony.

IMPORTANT NOTE: We will be honoured to receive the visit of important VIPs. Therefore we would like to ask for collaboration from our teams during the finals. It is important to attend the finals and show a FULL venue look, as well as constantly provide a good and professional image of our sport.

#### 3.9. Appeal Procedure (Form attached)

An Appeal form is attached to this document (see attached after this chapter, Appendix 1) In case of Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of (EUR 40.-) must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.





















If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

#### 4) Technical Matters (TD + Chairman of Judges)

#### 4.1. Timing Control system

The Chronotir Timing equipment will be used for Timing.

#### 4.2. Results system

IANSEO is the provider of the Results. The scoring in the Qualification Round will be done by the archers. One archer will write down the score on the paper score sheet and another archer will score on a terminal. The third and fourth archer verifies that the correct scores are entered.

PDA terminals are used during the Qualification and Elimination Rounds, but not in the Finals. The person responsible for the results is Mr. Matteo Pisani (Result Manager).

#### 4.3. Rules that apply in this event

#### **CLUB ARCHERS**

- 1. Club archers cannot have coaches or quest accredited to access the FoP (blue area). If quest or coaches will accompany a Club Archer he will be treated as a spectator.
- 2. DRESS REGULATIONS: Club Archers must respect FITA rules (Book 1, point 3.22) in terms of uniform for the FITA events. Club Archers cannot use any National Team uniform (neither of his country nor any other).
- 3. Club Archer must be present in the Official Practice day when he will pick up his/her accreditation, confirm name and data given and pass the equipment inspection. The Club Archer is not allowed to miss the official practice and arrive directly to the qualification day. Travel plan should be arranged according to the schedule.
- 4. Club archers could be Junior or Senior Categories. Cadet's archers are not allowed to participate in the event as Club Archer.

#### 4.3.1. Maximum number of official in the FoP

We would like to remind to our participants that there is a maximum number of officials allowed in the FoP during competition. We would like to ask the teams to respect this number and help the Organizers and the event by respecting it.





















Qualification round = max 4 officials per team (and 1 per archer maximum) Elimination round and finals = 1 official per archer competing at the moment.

Archers and officials not competing should move to the spectator areas and not take the space of officials and archers competing in the FoP under the umbrellas. The area for spectators-archers-officials will be clearly defined in the Venue.

Thanks for your collaboration on that.

#### **4.3.2. Teams definition** (Team and Mixed Team members form)

We would like to remind to our participants that there is a rule for the team's selection.

#### Book 2, 4.5.1.4 (for Recurve and Compound)

A team shall consist of the highest ranked 3 (or 2 if a Mixed Team) athletes from the Qualification Round unless the team Manager notifies the Director of Shooting or the Chairman of Judges in writing at least 1 hour before the start of that round of competition of a substitution of another athlete which competed in the Qualification Round. In case of substitution medals will only be awarded to the archers that shot the Team round, not the qualification round.

#### 5) Logistical Aspects (OC)

#### 5.1. Transportation:

Please check the schedule in the hotel boards and at the competition field for daily transport between the hotels and the competition area and return.

All teams will be informed daily about bus schedule.

#### 5.2. Meals, during practice, finals

Meals will be served at the hotels according to the schedule hereafter:

Breakfast: 06:30 to 09:00 h Lunch: 12:30 to 14:30 h Dinner: 19:00 to 21:30 h

#### 6. Protocol and ceremonies (OC)

#### 6.1. Medal Ceremonies

Medal ceremonies will be conducted after the conclusion of each division Gold medal matches individual and team.

Archers will receive medals. The individual winners will receive prize money from EMAU. No bows are allowed on the podiom.

#### Mixed Zone and Press Conferences:

Please make all your archers and officials aware that press conferences and interviews will take place in the Mixed Zone and archers will be requested to pass through this mixed zone and attend the media present there.





















#### 7. Medical Related issues (Medical representative)

Ambulance and First Aid Services will be available in the archery venue.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made.

### 8. Doping Control

#### 8.1 Doping control

Doping control will follow World Archery rules.

Your athletes should bring their passports or accreditation cards to the doping control station when they will be chosen for a test.

#### 8.2. Alcohol test

Level of alcohol may also be tested during the competition, following World Archery rules.

#### 9. Other matters of importance (EMAU TD)

#### Accreditation cards:

The accreditation card must be worn at all times in the practice and competition areas.

Only athletes competing in any stages of the event are allowed on the Field of play, together with their coaches. Your cooperation in ensuring only the correct athletes are on the Field of Play would be appreciated. One coach per archer!!!

#### Internet access:

There is internet access available in the Field and in the Hotel. Please ask for the way to access internet in the reception of the hotel.

- 10. EMAU Grand Prix 2. Leg and Mediterranean Games Information
- 11. Questions from Team Managers
- 12. Closure (TD)























Signature:

# APPEAL FORM / FORMULAIRE D'APPEL

	This is an intention of Appeal / Ceci est une intention	de 🗆	
	faire appel		
	This is an appeal from / Ceci est un appel	ш	
(please tick appropriate box /cochez la case appropriée ☐ the Team Captain of the following country			
/ du capitaine d'équipe du pays suivant:			
	Name of the Team Captain / Nom du capitaine d'équipe:		
☐ a Team (please	a Team (please name country) / d'une équipe (précisez le pays):		
	erson (name) / d'une personne individuelle (nom):		
□ other (please	specifiy) / autre (précisez):		
This appeal is aga	inst / cet appel est dirigé contre:		
	peal or Protest / Description de l'appel ou de la plainte:		
	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
I believe this action	on is against the following rules (state article if known):		
	tte action viole les règles suivantes (citez l'article si connu,	) <i>:</i>	
Class there	Name to matching to any an another		
Signature :	Name in printing / nom en capitals:		
Article 3.13.2.1:			
An intention to appea	al when it might affect the progression of an athlete from one stage		
	ext, must be expressed in writing and lodged with the Chairperson ommission and/or the Jury within 5 minutes of the end of the relevant		
	comes first. The written appeal must be lodged with the Jury wit		
	of the relevant round or match, whichever comes first, to allow the	Jury to	
	fore the beginning of the next round of the competition. • <b>appel</b> dans le cas où cela pourrait affecter la progression d'un con	current	
entre une phase de la	a compétition et la phase suivante doit etre exprimée par écrit au Pr	ésident	
	et/ou au Jury dans les <b>5 minutes</b> suivant la fin de l'épreuve ou du ma e celui qui arrive en premier. <b>Cet appel écrit</b> doit être présenté au Jui		
	<b>tes</b> suivant la fin de l'épreuve ou du duel en question, peu importe d		
arrive en premier, poi	ur que le Jury prenne une décision avant le début de la phase suivant		
compétition.			
Article 3.13.4:	all be minuted and submitted to the appealer, the Chairpe	rson	
	t Judge Commission and the Organizers before the begin		
of the next stage of the competition or before the awarding of prizes.			
	décisions du jury d'appel est soumis au requérant, au Président des Jug sateurs avant le début de la phase suivante de la compétition ou avant		
remise des prix.		ia	
	u le:time / heure:		
	the Tournament Judge Commission / par le Président des		
Juges du Tournoi:			

Name in printing / nom en capitals: -----

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R.L.









### **PROGRAM**

### DAY 1

(04/06/2012)	Qualification Round CM – CW – RM - RW
09.00-12.00	Official Practice
12.00-13.00	Team Captains Meeting
15.00-18.00	Official Practice
18.15-19.00	Opening Ceremony

### DAY 2

(05/06/2012) Qualification Round CM – CW – RM - RW	
08.30-09.00 Warm Up	
09.00-12.30 Ranking Round	
12.30-12.45 Shoot Off (if any) Individual, Team and Mixed Team	ì
Individual Elimination 1/24 Recurve Bow	
12.45-12.50 Warm Up Individual RM - RW	
12.50-13.30 Final Rounds Individual RM (1/24) – Individual RM (	1/24)

### DAY 3

(06/06/2012)	Individual Elimination 1/16, 1/8, 1/4 and 1/2
08:30-09:00	Warm Up Individual CM - RM
09:00-09:40	Final Round Individual CM (1/16) – Individual RM (1/16)
09:40-10:10	Final Round Individual CM (1/8) - Individual RM (1/8)
10:10-10:40	Warm Up Individual RM – CW
	Final Rounds Individual RM (1/4) - Individual CM (1/4)
10:40-11:20	Final Rounds Individual RW (1/16) - Individual CW (1/8) -
	Individual RM (1/2) – Individual CM (1/2)
	Warm up Individual CW
11:20-11:50	Final Round Individual CW (1/4) – Individual RW (1/8)
11:50-12:20	Final Round Individual CW (1/2) – Individual RW (1/4)
12:20-12:50	Final Round Individual RW (1/2)





















### DAY 4

(07/06/2012)	TEAM Elimination 1/8, 1/4, 1/2
08.30-09.00	Warm Up Team RM
09.00-09.30	Final Rounds Team RM (1/8)
09.30-10.00	Warm up Team RW-CM
	Final Rounds Team RM (1/4)
10.00-10.30	Final Rounds Team RW (1/4) – Team RM (1/2) – Team CM (1/2)
10.30-11.00	Final Rounds Team RW (1/2)
	Mixed Team 1/8, 1/4, 1/2 and Bronze
11.00-11.30	Warm Up Team RX
11.30-11.55	Final Rounds Team RX (1/8)
	Warm Up Team CX
11.55-12.20	Final Rounds Team RX (1/4) – Team CX (1/4)
12.20-12.45	Final Rounds Team RX (1/2) – Team CX (1/2)
12.45-13.10	Final Rounds Team CX (Bronze) – Team RX (Bronze)
DAY 5	

DAY 5	
(08/06/2012)	Team Medal Matches Compound
15:00-15:25	Final Rounds Team CX (Final)
15:25-15:50	Final Rounds Team CM (Bronze)
15:50-16:15	Final Rounds Team CM (Final)
16:15-16:30	Break (moving targets at 70 mt)
	To an Marial Matakasa Basanas
	Team Medal Matches – Recurve
16:30-16:55	Team Medal Matches – Recurve Final Rounds Team RX (Final)
16:30-16:55 16:55-17:20	
	Final Rounds Team RX (Final)
16:55-17:20	Final Rounds Team RX (Final) Final Rounds Team RW (Bronze)
16:55-17:20 17:20-17:45	Final Rounds Team RX (Final) Final Rounds Team RW (Bronze) Final Rounds Team RW (Final)





















### DAY 6

(09/06/2012) 09:00-09:20 09:20-09:40 09:40-10:00 10:00-10:20	MEDAL MATCHES Individual  Final Rounds Individual CW (Bronze)  Final Rounds Individual CW (Final)  Final Rounds Individual CM (Bronze)  Final Rounds Individual CM (Final)
10:20-10:40	Break (moving targets at 70mt)
10:40-11.00 11:00-11.20 11.20-11.40 11.40-12.00	Individual Metal Matches - Recurve Final Rounds Individual RW (Bronze) Final Rounds Individual RW (Final) Final Rounds Individual RM (Bronze) Final Rounds Individual RM (Final)
12:00-12:30	Award Ceremony (Individual, Team and Mixed Team)





















### THE ARCHERY VENUES

**Venue for Qualification & Eliminations and Finals Makario Stadium** 



### **Practice Field**

Cyprus Archery Federation Field, Nicosia



### **NOTE:**

Practice field will be available between the dates of  $\underline{02.06.2012}$  -  $\underline{07.06.2012}$  and between the hours of 09:00 - 12:00 & 16:00 - 19:00











