



**3D SENIOR
EUROPEAN & MEDITERRANEAN CHAMPIONSHIP
2012
TRAKOŠĆAN/CROATIA**



9th July 2012

To the Member Associations of the European & Mediterranean Archery Union

Dear President,

On behalf of the Organizing Committee and the Croatian Archery Association I have the pleasure to invite you to the 3rd 3D Senior European and Mediterranean Championships that will be held in Trakošćan, Croatia from 11th – 15th September 2012.

This event will be organised following the valid World Archery rules for Women and Men Classes in Compound, Barebow, Longbow and Instinctive Bow Divisions.

Attached you will find the necessary documents concerning the registration, organisation and participation in this event. We kindly ask you for your response within the stated deadlines:

Preliminary Entries	11 th	August	2012
Hotel Reservation Form	11 th	August	2012
Visa Invitation Letter Form	11 th	August	2012
Final Entries	20 th	August	2012
Transportation Form	20 th	August	2012
Budget Form	20 th	August	2012

I am looking forward to welcoming you in Trakošćan, Croatia.

Yours sincerely

The President of the Organizing Committee
Croatian Archery Association Secretary General
(Goran Ahel)

3D EC website: www.archery.hr/2012_3D_European_championship.html

Version 1/9.7.2012



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PRELIMINARY PROGRAMME

Sunday	September 9th, 2012	Arrival of Delegations Practice field available
Monday	September 10th, 2012	Arrival of Delegations Accreditation Practice field available
Tuesday	September 11th, 2012	Accreditation Official training Equipment inspection Team Captains' meeting Opening Ceremony
Wednesday	September 12th, 2012	1 st Qualification Round – 24 targets
Thursday	September 13th, 2012	2 nd Qualification Round – 24 targets
Friday	September 14th, 2012	Elimination Rounds Individuals and teams Order of shooting: <ul style="list-style-type: none">• 1st Elimination Round for individuals – 12 targets• Elimination Round for teams – 8 targets• 2nd Elimination Round for individuals – 8 targets
Saturday	September 15th, 2012	Semi-finals and finals rounds individuals and teams – 4 targets each Award Ceremony / Closing Ceremony Banquet and Farewell party
Sunday	September 16th, 2012	Departure of Delegations

Note: This preliminary programme might be changed. All changes in the programme and detailed timetable will be published and informed to all participants through their Team Captains in due time.



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PRELIMINARY & FINAL REGISTRATION

No entry forms will be available for registering to this event. The registration process has to be done using the World Archery Online Registration System (FORS).

The number of athletes that may be entered by a Member Association is limited to three (3) into each category.

In order to use FORS, please enter this address in your internet browser (www.archery.org/admin) and use the Username and Password that World Archery has assigned to your Member Association. After entering the FORS, please go to "Online Registration" and register your archers for this event.

A "FORS User Manual" can be downloaded in PDF format (English and Russian) from the same website.

For any question regarding FORS, please contact Mr. Matteo Pisani at pisani@net-tech.it

Starting date of online-registration with FORS is:	9 th	July	2012
End of Preliminary registration:	11 th	August	2012
End of Final registration:	20 th	August	2012

Please pay attention to the stated deadlines. After the deadlines have passed, MA's will not be able to enter or update data in FORS anymore, as the system will be blocked. In this case, if any MA would like to change or proceed with the Final registration process after the deadline, it is required to contact the Organizing Committee at archery@archery.hr or World Archery Europe at pisani@net-tech.it (with the OC in cc of that e-mail).

The Member Association that will process Final entry in FORS after the 20 days prior to the start of competition date (Final registration deadline), will have a penalty fee of 100 Euros per athlete registered, to be paid to the OC upon arrival at the event.

A Member Association that has made Final entry in FORS and does not participate will be invoiced for the number of entries entered in the system, unless the Member Association has informed the OC in writing at least one week prior to the event that they are unable to attend.

Since entries will be made through FORS only, MA's declare that their athletes and officials are aware of the Participation Waiver and Anti-Doping Agreement, and we recommend MA's to advise their athletes on this matter.

However, accepting the conditions of the athlete Participation Waiver and Anti-Doping Agreement are an eligibility requirement to participate in the event.

As a final note, only Member Associations in good standing will be eligible to compete. This also means that any penalty fee for 2011/2012 will have to be paid prior to participation.



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ACCOMMODATION & GENERAL INFORMATION

Official travel agency for Accommodation and Transportation matters is "STRELIČARSKI TRENING CENTAR D.O.O. za usluge, turizam i trgovinu, turistička agencija" (ID code: HR-B-01-080757499).

The official hotel is Hotel "Trakošćan, a 4**** stars category hotel. This official hotel is just next to the competition venues in a distance of 400m.

The room rates are stated per person per night. The room rate includes full board accommodation with three meals (late lunch), taxes, VAT and use of Spa & Wellness facilities in the hotel free of charge.

All rooms have as a standard room equipment WC/bath, hair dryer, telephone, Sat. LCD TV, mini bar, air conditioning, safe and free wireless internet.

Part of the hotel is Spa & Wellness Centre "Lorem Paradiso" with a swimming pool, whirlpool, Finnish and Turkish saunas and space for rest (use of these facilities is free of charge). You can have different kinds of massages and beauty programs for the revitalization of body and spirit as well, but this part has to be paid on the site.

Reservations should be made before 11th August 2012.

Please be aware that we have a limited number of single rooms and they will be served on a "first come - first get" base. After filling the contingent of single rooms, single rooms will only be available on a "double room/single use" base, with the price that will be 50% higher in relation to the price for double room per person per night.

To confirm your reservation you are required to make a deposit for 50% before 20th August 2012.

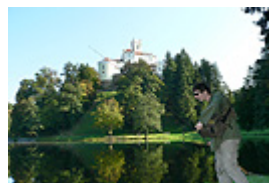
HOTEL	Category	Double room Price per person per night	Single room Price per person per night	Double room/single use Price per person per night
Hotel "Trakošćan"	4****	€ 86,00	€ 110,00	€ 129,00

The rooms allocation will be done by the organizer.

Note:

Please refer to the Accommodation pages below for detailed hotel information. Ensure that you complete and send all the necessary forms by the specified dates and make a 50% payment for the accommodation at the time of booking. See detailed payment instructions below.

Participants who decide to book their accommodation in non-official hotels will not have local transportation from these hotels to the venue provided by OC. In addition, no information will be distributed to the non-official hotels.



More information about hotel you can find on the link www.hotel-trakoscan.hr



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ENTRY FEES – TRANSPORTATION FEES - CANCELLATION

Entry fees:

Individual:	150 Euros per athlete
Officials:	50 Euros per official
Teams:	75 Euros per team

Transportation fees from/to the airports:

The OC will collect the teams from two airports. You have to pay the transportation fee (returntrip) as follows:

ZAGREB International Airport (95 km)	45 Euros/person
LJUBLJANA International Airport (SLOVENIA - 160 km)	80 Euros/person

The last date for the payment of the transportation fee is 31st August 2012.

From the airports to the hotel (return trip), the organiser will use busses (Hoch Decker), small buses, vans and cars, which will depend on the of number of persons scheduled for transportation.

Transportation from the airports will start two days before the oficial training day and will end two days after the last day of the competition.

Cancellations & Changes:

Cancellation must be in writing by e-mail to archery@archery.hr or by FAX to +385 1 2981 768.

Following conditions will apply:

- cancellation received before and included 11th August 2012: full refund of the deposit
- cancellation received between and included 12th and 20th August 2012: 50% refund of the deposit
- cancellation received on 21st August 2012 and after: no refund of the deposit

All refunds, if any, will be processed after the event.

Name change (the same category and division) will be accepted up to 72 hours before the event without any additional charge.

The OC has to be informed about changes in the travel programme 72 hours prior to arrival. If your arrival is later than your original schedule, the room charges are starting from the original date indicated by the Member Association in their Accommodation form.



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MEALS AT THE VENUE:

(Late) Lunch will be served in the restaurant of the hotel 'Trakošćan' (official hotel) with the exception of Saturday where lunch is served in 'Bistro Trakošćan'.

Teams/participants in non-official hotel accommodation have a choice to have a (late) lunch in the official hotel resp 'Bistro Trakošćan' on Saturday or to manage by themselves.

To have a real lunch in official hotel you need to contact organizers in the accreditation center at least one (1) day prior to the day you need it.

Price of lunch in official hotel resp 'Bistro Trakošćan' is 15 EUR/person/day. This needs to be paid at the time of ordering.

Bottled drinking water will be available at the training and competition fields free of charge.

All other costs made in cafeteria at the archery venue or in the hotel (snacks, drinks, small meals, consumption from mini bar in the hotel) are not included in the entry fee and hotel payment and must be paid upon consumption.

TRAKOŠĆAN

Trakošćan castle is situated in north-west part of Croatian region Zagorje, between Macelj, Ravna gora and Strahinjčica. It was built in 13th century as a small fortress for controlling trading passage from Ptuj in Slovenia towards Bednja valley in Croatia. From 1584. till 1940. it is under control of count Drašković family and today's look it got in 19th century. Today the castle is owned by the State of Croatia and inside is a Museum with permanent exhibition on 4 different levels.



www.trakoscan.hr



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WEATHER

Average lowest temperature in Trakošćan in September is 10°C.
Average highest temperature is 21°C.
Nights can be colder and we suggest to have some heavier clothing.

ACCREDITATION AND TEAM CAPTAINS' MEETING

Accreditation will take place upon arrival of teams, in the accreditation center (in the official Hotel "Trakošćan") on 10th and 11th of September 2012.

The address of hotel is:

Hotel "Trakošćan", Trakošćan bb - 42245 Trakošćan, Croatia

GPS: N: 46°15'32.16", E: 15°56'26.95"

It would be of great help, if you would e-mail us a picture of your participating archers and officials together with the prel. entry.

Please use the format: name_of_archer.jpg (Example: Goran_Ahel.jpg)

Team Captains' meeting will be held in the accreditation center.

TRAINING FIELD AND WARM-UP AREA

There will be a training field available on 9th and 10th of September 2012.

The same field will be used as the official training field on 11th of September and warm-up area for the days of the competition.

On competition days the warm-up area will be available only for competitors who compete on that particular day, according to daily competition schedule.

VISAS

Please apply for your visa as soon as possible, if you need any additional information regarding visa, please let us know.

Please be aware that Croatia is still not part of the European Union and if you come to Ljubljana airport in Slovenia and you need visa for Croatia, most possibly you will need visa for the European Union too.

Application for and obtaining travel visas are completely and solely the responsibility of the participating teams. The process for obtaining a visa requires each individual to submit an application through a Croatian Embassy or Croatian Consulate. This is a process that MUST be done by the applicant – the Organizing Committee cannot do it for you. It cannot be emphasized enough to start the application process early. Please note that the application and interview process in your country may very well be in advance of the team selection date, so in many cases, you will need to start the application process prior to confirming your final team.

Visa Invitation Letter – All countries that will need letter of invitation by the Organizing Committee to use it in their application process, are requested to order these in time. Please fill out the Visa Invitation Letter Form as soon as possible and send it in.

As long as the Organizing Committee gets no different information, the letter of Invitation will be sent by e-mail. If an express service should be desired, this service will be charged to the MA and must be paid to the Organizing Committee upon arrival.



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DOPING CONTROL

On behalf of EMAU the Organizing Committee will have doping control tests conducted according to WA Anti-Doping Rules. Alcohol tests will be done as well.

CEREMONIES

Opening Ceremony will be held on Tuesday evening 11th September 2012 close to Trakošćan castle.

The Award Ceremonies for teams and individuals and the Closing Ceremony will take place after the last Final Matches on Saturday 15th September 2012 close to Trakošćan castle as well.

For all Ceremonies World Archery dress code is obligatory.

More details will be provided at the Team Captains' meeting.

National flags and anthem: The OC suggests all teams to bring 2 of their national flags dimensions 2x1m, and a CD/USB with national anthem.

BANQUET AND FAREWELL PARTY

On the final day of competition (Saturday, 15th September 2012) lunch and dinner will be served in the 'Bistro Trakošćan', restaurant close to Trakošćan castle. After the dinner there will be some music on the site. For this farewell party, there is no additional fee, but all consumed drinks must be paid by the participants themselves.

INTERNET

Facilities in the hotel (wireless internet free of charge).

VISITS TO MUSEUM IN TRAKOSCAN CASTLE

For those interested visiting the Museum in Trakošćan castle, organizers will organize visiting tours (by groups) on Wednesday 12th and Thursday 13th September 2012 (in the afternoon, after qualification sessions and lunches).

It will be free of charge, but you need to inform the OC at the accreditation of the number of interested people from your team (at least till the end of accreditation on 11th September 2012).

ARCHERY HISTORY OF TRAKOSCAN

Information from official WA Bulletin:

1988. FITA Field Test tournament – in cooperation with FITA and Croatian Archery Club 'Koka' (Mr. Francesco Gnecci Ruscone & Mr. Jim Easton as guests)

1989. Grand Prix Field tournament Trakošćan

1989. Grand FITA Round – Mr. Rick McKinney as competitor (1 point below World Record on 30m)

1990. FITA/TWAC Seminar – Mr. Ugur Erdener as a participant

1990. Club Teams World Cup – winner Chizzoli from Italy

1991. Grand Prix Field Trakošćan

1991. At FITA Congress in Krakow (POL) Trakošćan was supposed to be announced as a World Archery Center but then the war in Croatia started...



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OC CONTACTS

➤ **Phone for assistance when travelling**

Mr Damir Kolarek: +385 91 4343 465 (24 hours – English)

➤ **For all matters**

Mr Goran Ahel (24 hours – English)

Phone +385 1 2981 766

Fax +385 1 2981 768

Mobile +385 91 4343 463

E-mail: archery@archery.hr



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ACCOMMODATION RESERVATION FORM

Country/Team from: _____

HOTEL: "Trakošćan" 4**** stars hotel

Number of Rooms:

Single room:	<input type="text"/>
Double room:	<input type="text"/>
Double room for single use:	<input type="text"/>

Team Arrival Date: _____

Team Departure Date: _____

Date: _____

Signature of President/Secretary General: _____



PLEASE RETURN THIS FORM TO THE ORGANIZER ("STRELIČARSKI TRENING CENTAR D.O.O. za usluge, turizam i trgovinu, turistička agencija" – ID code: HR-B-01-080757499) BEFORE 11th August 2012 by e-mail to archery@archery.hr or by FAX to +385 1 2981 768



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TRANSPORTATION FORM

Country/Team from: _____

Number of passengers: _____ person/s

Arrival information

We will arrive by plane:

Airport: _____ Flight Nr: _____ from _____

Date: _____ Arrival Time: _____

We will arrive to Trakošćan by: _____

Departure information

We will depart by plane:

Airport: _____ Flight Nr: _____ to _____

Date: _____ Departure Time: _____

We will depart Trakošćan by: _____

Date: _____

President/Secretary General MA: _____

PLEASE RETURN THIS FORM TO THE ORGANIZER ("STRELIČARSKI TRENING CENTAR D.O.O. za usluge, turizam i trgovinu, turistička agencija" – ID code: HR-B-01-080757499) BEFORE 20th August 2012 by email to archery@archery.hr or by FAX to +385 1 2981 768



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VISA INVITATION LETTER FORM

Country/Team from: _____

Contact person: _____

Given name/	Family name/	Date and place of birth/	Citizenship (Country)/	Passport number/	Expiration date of passport/	Address of residence

Date: _____
President/Secretary General MA: _____

PLEASE RETURN THIS VISA INVITATION LETTER FORM TO THE ORGANIZER AS SOON AS POSSIBLE (latest by 11th August 2012) by email to archery@archery.hr or by FAX to +385 1 2981 768





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BUDGET FORM

Member Association: _____

Contact person: _____

Telephone: _____

Mobile: _____

E-mail: _____

1) Entry Fees

<i>Position</i>	<i>Cost</i>	<i>Number of persons/teams</i>		<i>Total</i>
Athletes	€ 150	x	_____	€ _____
Officials	€ 50	x	_____	€ _____
Teams	€ 75	x	_____	€ _____
Total 1			€ _____

2) Accommodation

Hotel "Trakošćan" 4**** stars hotel - Full Board

<i>Room</i>	<i>Cost</i>	<i>Nr of Persons</i>	<i>Nr of nights</i>	<i>Total</i>
Double room	€ 86 x	_____	x _____	€ _____
Single room	€ 110 x	_____	x _____	€ _____
Double room for single use	€ 129 x	_____	x _____	€ _____
Lunches	€ 15 x	_____	x _____ (No. of days)	€ _____

(for participants in non-official hotels)

Total 2 € _____

3) Transportation

<i>Airport</i>	<i>Cost returntrip</i>	<i>Number of Persons</i>		<i>Total</i>
Zagreb	€ 45	x	_____	€ _____
Ljubljana (SLO)	€ 80	x	_____	€ _____

Total 3 € _____

TOTAL (1+2+3) € _____

Date, _____

President/Secretary General MA: _____

PLEASE RETURN THIS BUDGET FORM TO THE ORGANIZER
BEFORE 20th August 2012 by e-mail to archery@archery.hr or by FAX to +385 1 2981 768





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PAYMENT INSTRUCTIONS:

BANK TRANSFER FOR ENTRY FEES

BANK: PRIVREDNA BANKA ZAGREB d.d.
Address: Rackoga 6
ZAGREB
CROATIA

A/C NAME: HRVATSKI STRELICARSKI SAVEZ
Address: Hrvatskog proljeca 34
ZAGREB
CROATIA

SWIFT CODE (BIC): PBZGHR2X
IBAN: HR66 2340 0091 1100 3920 2

BANK TRANSFER FOR ACCOMMODATION AND TRANSPORTATION

BANK: PRIVREDNA BANKA ZAGREB d.d.
Address: Rackoga 6
ZAGREB
CROATIA

A/C NAME: STRELICARSKI TRENING CENTAR D.O.O.
za usluge, turizam i trgovinu, turisticka agencija
ID code: HR-B-01-080757499

Address: Hrvatskog proljeca 34
ZAGREB
CROATIA

SWIFT CODE (BIC): PBZGHR2X
IBAN: HR14 2340 0091 1104 6907 2

NOTE:

**All payments to be made in EURO by bank transfer as mentioned above.
50% deposit accommodation: 20.8.2012 – remainder 31.8.2012 latest.
Entry Fees and transportation: latest 31.8.2012.**

ALL BANK TRANSFER FEES HAVE TO BE PAID BY PARTICIPATING MA's (you need to state OUR option when paying). IN CASE OF NOT PAYING THE BANK TRANSFER FEES, YOU WILL BE CHARGED FOR THE DIFFERENCE UPON ARRIVAL IN CASH, AT ACCREDITATION.

- NO CREDIT CARDS
- NO TRAVEL CHECKS

PLEASE SEND THE COPY OF THE BANK TRANSFER TO THE ORGANIZERS by e-mail to archery@archery.hr or by FAX to +385 1 2981 768

