



EUROPEAN OUTDOOR
YOUTH CHAMPIONSHIPS
LJUBLJANA 2014

OUTDOOR European Youth Championships and CQT For 2nd YOG 2014 Ljubljana (SLO)

TEAM MANAGERS MEETING INFORMATION BOOKLET

V 1.1

The Team Managers Meeting will take place at the
Meeting Room (15th floor) in PLAZA HOTEL
May 19th, at 12.00-13.00 h



Dear Team Managers, dear participants:

Welcome to Ljubljana, to the Outdoor European Youth Championships and Youth Olympic Games Quota Tournament 2014. Thank you for attending this important event for archers, Member Associations, the Organizing Committee and for WAE.

The Organizing Committee and the citizens of Ljubljana sincerely welcome you. We will do our best to make sure that after the competition is over, all of you come back home with warm memories and new friendships between participants from all over Europe.

We hope that at the end of this week we will have the feeling that this was a successful European Championships and a good competition for the archery, for our sport and for the O.C.

Please, feel free to make any comments and provide feedback at any time to Organizing Committee, as your input will help us to plan better events in future.

I am sure we will be enjoying a great week of ARCHERY!

Good luck to all participants!

Mr. Leon Uratnik
Organizing Committee President
Archers Association of Slovenia President



Agenda of the Team Captains meeting

1) Introduction of Officials & Opening of the meeting *(WAE TD)*

- Welcome & Introduction of the panel by WAE Technical Delegate (TD), Mr Hakan CAKIROGLU
- Introduction of the panel, WAE Technical Delegate (TD), Mr Hakan CAKIROGLU
- Welcome speech by the President of the Organizing Committee, Mr. Leon URATNIK

2) Introduction of Officials (TD)

- Organising Committee (OC) members, by the Chairman of the OC
- Tournament Judges Commission, by the Chairman of Judges Mr. Robert ERICA
- Director of Shooting, by the Chairman of Judges Mr. Robert ERICA
- Jury of Appeal, by WAE Technical Delegate (TD), Mr Hakan CAKIROGLU

3) Technical Aspects of the competition *(WAE TD + chairman of Judges)*

- 3.1. Number of participants per class
- 3.2. Competition Programme (attached)
- 3.3. Practice-Training
- 3.4. Equipment Inspection
- 3.5. Qualification Round & information on scoring
- 3.6. Individual Elimination Round
 - 3.6.1. Recurve
 - 3.6.2. Compound
 - 3.6.3. CQT
- 3.7. Team Elimination Round
 - 3.7.1. Recurve Team
 - 3.7.2. Recurve Mixed Team
 - 3.7.3. Compound Team
 - 3.7.4. Compound Mixed Team
- 3.8. Individual Finals Round & Team Finals Round
- 3.9. Appeal Procedure (Form attached)

4) Technical Matters *(FITA TD + Chairman of Judges)*

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event.
 - 4.3.1. Maximum number of official in the FoP
- 4.4. Accreditation Cards rules.



5) Logistics Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during qualification, practice, finals...

6) Protocol and ceremonies (OC)

- 6.1. Opening Ceremony
- 6.2. Medal Ceremonies
- 6.3. Closing Banquet

7) Medical services (Medical representative)

- 7.1 Medical services
- 7.2 Physiotherapy service
- 7.3 Emergencies

8) Doping Control (Medical representative)

- 8.1. Doping control
- 8.2. Alcohol test

9) Dress Regulation

10) Other matters of Importance.

11) Closing (WAE TD)



OC contacts

➤ Phone for assistance when travelling

Mr. Tone Cezar: +386 (0)31 621 372 - 24 hours English

➤ For all matters

Mr. Leon Uratnik - 24 hours English

Mobile +386 (0)41 663 401

E-mail: president@archery-si.org

Mrs. Irena Rosa – 24 hours English

Mobile +386 (0)31 633 851

➤ For questions about accommodation and visa support

➤ Mr. Tomaz Urlep – 24 hours English

Mobile +386 (0)31 682 647

E-mail: president@archery-si.org

and cc to: tomaz.urlep@t-1.si

Organizing Committee

Leon Uratnik	President of the organizing committee President of Archery Association of Slovenia
Irena Rosa	Competition manager
Darja Rožmanec	Secretary general
Tomaž Urlep	Secretary general assistant
Igor Štrajhar	Field manager
Tone Cezar	Transport manager
Franci Cevzar	Promotion & Media
Henk Wagemakers	Speaker
Aleš Rosa	Photographer
Marko Osenar	DoS assistant
Klemen Cezar	DoS on the Practice field
Blanka Štrajhar and Valerija Ravnikar	Ceremonies
Ardingo Scarzella and Andrea Gabardi	Results



JUDGES

Robert Erica Chairperson

Helmut Pöll

Kristina Anna Reitmeier

Bjarne Strandby

Neil Foden

Andrea Bortot

Kjetil Figenschou

Macide Erdener

Nataliya Rodionova

Irena Rosa DoS



POINTS to inform

3) Technical Aspects of the competition (WAE TD + chairman of Judges)

3.1. Number of Participants per class (final numbers will be given in meeting)

(Number of Nations: 37) Updated 18 May 2014

Recurve Junior Men	Individual: 63 (1/48)	Teams: 15 (1/8)
Recurve Junior Women	Individual: 37 (1/24)	Teams: 8 (1/8)
Recurve Cadet Men	Individual: 76 (1/48)	Teams: 17 (1/8)
Recurve Cadet Women	Individual: 53 (1/48)	Teams: 11 (1/8)

Compound Junior Men	Individual: 32 (1/16)	Teams: 7 (1/4)
Compound Junior Women	Individual: 20 (1/16)	Teams: 5 (1/4)
Compound Cadet Men	Individual: 27 (1/16)	Teams: 4 (1/2)
Compound Cadet Women	Individual: 22 (1/16)	Teams: 4 (1/2)

MIXED Teams RECURVE JUNIOR 16 (1/8)
MIXED Teams RECURVE CADET 24 (1/8)

MIXED Teams COMPOUND JUNIOR 9 (1/8)
MIXED Teams COMPOUND CADET 10 (1/8)

CONTINENTAL QUOTA TOURNAMENT – BOYS 46 (1/64)
CONTINENTAL QUOTA TOURNAMENT – GIRLS 31 (1/32)

3.2. Competition Program (at the end of the document)

3.3. Official practice, Practice & Timing

. Individual and Team Elimination Round Practice: 45 min before the competition in the assigned targets per session.

3.4. Equipment Inspection.

Equipment inspection will be run at the Main Field, at the same time as the Official practice. Each team will be called (following alphabetical order) and invited by the DoS to come to the designated place for this inspection. All team members should wear their team uniform. The athlete number will be given before official practice and then the equipment will be checked by the Judges. When receiving the athlete numbers, we would like each Team Manager to double check that each archer has the correct registration number.



We are kindly asking to all the archers and coaches to follow the OC volunteers and Judges Instructions in order to proceed with no delays and as organized as possible.

3.5. Qualification Round and information on scoring

. Electronic Score Terminals (PDA) for each target will be given by volunteers when archers will go to the target. The athletes should register themselves the data entries for their scores. Assistance will be given in the FoP if requested by the WAE Result team on site.

There are special terminals for recurve and compound archers, so the scoring is done in accordance with the division the archer is shooting. Please double check between terminals and scorecards, and please make sure that each archer of your team is aware that all the data requested in the scorecards must be filled in, and scorecards signed.

3.6. Individual Elimination & Finals Round (until ½ finals)

Following the Competition and entries per categories, byes might occur. In case of a bye, archers will be allowed to shoot on the assigned targets, but no score will be recorded or allowed to be displayed. No alternate shooting format during individual eliminations and team finals. Only for the individual medal matches alternate shooting will be applied.

22nd of May there will be special Continental Quota Tournament in the morning section. No qualification round will be held. According to the qualification round for EYC will be current round. We will start directly with elimination rounds. Finals will be shot simultaneously. Only medal winners will take a place for YOG. Special medals will be given by the organizing committee.

3.7. Individual Finals Round (Medal matches) *live coverage on some matches*

Following the Competition Schedule, Gold and Bronze medal matches will be shot at in a 2 targets FoP in alternate shooting format. Live Broadcasting is planned for some matches. Therefore, there could be some changes of the competition schedule for the last day of competition, the medal matches..

3.8. Team Elimination & Finals Round

No alternating shooting will be used for Team events.

Byes will be allowed to shoot in the competition targets.

3.9. Team Finals Round (Medal matches)



Following the Competition schedule, Gold medal and Bronze medal matches will be shot simultaneously.

3.10. Appeal Procedure (Form attached)

In case of an Appeal, the Appeal Form should be given to the Chairman of Judges or to his deputy. In order to proceed with an appeal, a deposit 40 Euros should be given to the WAE TD (Or Chairman of Judges) for the appeal to be valid

4) Technical Matters (WAE TD + chairman of Judges)

4.1. Timing Control system.

The equipment we will use for timing is Danage.

4.2. Results system.

IANSEO is the provider of the Results. The scoring in the Qualification Round will be done by the archers. One archer will write down the score on the paper score sheet and another archer will score on a terminal. The third archer verifies that the correct scores are entered.

PDA terminals are used during the Qualification and Elimination Rounds, but not in the Finals. The person responsible for the results is Mr. Ardingo SCARZELLA (Result Manager).

4.3. Rules that apply in this event. WA rules

Rules for outdoor and WA Committee official interpretations.

5) Logistical Aspects (OC)

5.1 Transportation: The entire transport schedule will be published in the official hotels and in the venue on 17th May and updated if needed during the championships.

All teams are requested to inform to the LOC (local Organizing Committee) on their departure details (return flight confirmation, number of person, etc..). Please contact the LOC in the Reception desk in the main Hotel and provide this information as soon as possible.



5.2 Meals, during practice, finals...

Lunch will be served in the restaurant of the hotel. There will be possibility to order lunch boxes instead of having real lunch in hotel, but it has to be done one day before (and for each day you need it) on the reception of hotel, using the "Lunch boxes form" provided below in this Invitation package.

Drinking water will be available on the competition field free of charge.

All other costs made in cafeteria at the archery venue or in the hotel (snacks, drinks, small meals) are not included in the entry fee and hotel payment and must be paid on consumptions.

Breakfast : 06.30 – 10.00
Lunch : 12.00 - 14.30
Dinner : 18.00 – 22.00

5.3 Other social functions.

There will be Closing Banquet & Party at 20:30 in the **ARENA**

ARENA is walking distance from PLAZA HOTEL

Transfer arranged for participants (AMBIENT HOTEL).

Buses will drive participants back to their hotel (AMBIANT HOTEL) starting from 24:00 (end of the banquet).

Team leaving early, are requested to have their luggage ready in the hotel in order to facilitate this logistics.

6) Protocol and ceremonies (OC)

6.1. Opening Ceremony

Date : 19th May 2014

Time : 14.30 -15.15

Venue : Main Field

Dress Code: Official uniform

Transportation will be available from the official Hotels

6.2. Medal Ceremonies

TEAM JUNIORS & CADETTES

Date : 23rd May 201

Time : 18.00

Venue : Main Field

INDIVIDUAL JUNIORS & CADETTES

Date : 2^{4th} May 2014

Time : 14.00

Venue : Main Field



CQT for YOG

Date : 22nd May 2014

Time : 13.00

Venue : Main Field

6.3. Closing Banquet & Party

Date : 24th May 2014

Time : 20:30

Venue : ARENA

Transportation from the **Ambiant Hotel** will be available at 19:30

7) Medical Related issues (*Medical representative*)

Ambulance and First Aid Services will be available in the Archery Venue (Main Field) Each of the official Hotels have an agreement to with the nearest local hospitals. In case of emergency during you stay in the hotel, please inform the reception and proper arrangements will be made.

8) Doping Test

9.1. Doping control

Doping control will be done following WAE rules

9.2. Alcohol test

Alcohol tests will be done following WAE rules

9) Dress Regulation (*WAE TD*)

Athletes, officials and staff should have a proper appearance, when are present on the field. Athletes and Technicians should wear no other kind of foot wear, than

sport-shoes. This is a WAE European Championships so WAE dress regulations do apply. Names are required to be on the back for all archers. It is strictly forbidden to shoot in jeans.

3.22.1.1 During the Olympic Games, Target World Championships (including Cadet and Junior Championships) and World Cup Competitions, athletes and team officials must dress in professional looking sports clothing on the field of play.

• All members of one team must be dressed in the same team uniform. The men's and women's teams of one country may wear different design and colour uniforms. Team officials may wear a different style but should wear the same colours and should be easily identified as the official of their team.



- *Women are required to wear dresses, skirts, divided skirts or shorts (these may not be shorter than the athlete's fingertips when the arms and fingers are extended at the athlete's side) or trousers (slacks), and blouses or tops (covering the front and back of the body and be fixed over each shoulder and the midriff when at full draw).*
- *Men are required to wear trousers or shorts (these may not be shorter than the athlete's fingertips when the arms and fingers are extended at the athlete's side) and long or short sleeved shirts (covering the midriff when at full draw).*
- *No denim or jeans may be worn nor any oversize or baggy type pants or shorts.*
- *During the Team Match play competition the same colour and style shirt/blouse/top and the same colour and style pants/shorts/skirts must be worn.*
- *Due to weather conditions, protective clothing such as sweaters, track suits, lycra sportshirts, raingear, etc. may be worn following approval by the Technical Delegate of the event or, in his or her absence, the chair of the tournament judge commission.*
- *Headwear is optional, but if worn they must have the same colour pattern for the members of a team competing in the same category and this headwear may have different patches or names of one sponsor in compliance with the eligibility rules.*

3.22.1.2 Sport shoes must be worn by all athletes and coaches during Target events. Sport shoes may be different styles but must cover the entire foot.

3.22.1.4 At Olympic Games, World Championships (including Cadet and Junior Championships) and World Cup Events, all athletes must have their name across the back on the upper shoulder area in combination with the name of their country (or three letters NOC country code). Team officials must have their country name on the back of their shirt. The name and function of the team official are optional.

3.22.1.5 Athletes and team officials must conform to the dress regulations during the Official Practice.

10) Other matters of importance (WAE TD)

11) Closing (WAE TD)





APPEAL FORM / FORMULAIRE D'APPEL

This is an intention of Appeal / *Ceci est une intention de faire appel* **r**

This is an appeal from / *Ceci est un appel* **r**

(please tick appropriate box / *cochez la case appropriée*)

the Team Captain of the following country :

/ du capitaine d'équipe du pays suivant: -----

Name of the Team Captain / *Nom du capitaine d'équipe:* -----

a Team (please name country): / *d'une équipe (précisez le pays):* -----

an individual person (name) :

/ d'une personne individuelle (nom): -----

other (please specify) / *autre (précisez):* -----

This appeal is against / *cet appel est dirigé contre:* -----

Description of Appeal or Protest / *Description de l'appel ou de la plainte:*

I believe this action is against the following rules (state article if known) :

/ je pense que cette action viole les règles suivantes (citez l'article si connu): -----

-

Signature :

Name in printing / *nom en capitales:* -----

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Article 3.13.2.1:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission and/or the Jury within 5 minutes of the end of the relevant round or match, whichever comes first. The written appeal must be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first, to allow the Jury to come to a decision before the beginning of the next round of the competition.

L'intention de faire appel dans le cas où cela pourrait affecter la progression d'un concurrent entre une phase de la compétition et la phase suivante doit être exprimée par écrit au Président des Juges du Tournoi et/ou au Jury dans les **5 minutes** suivant la fin de l'épreuve ou du match en question, peu importe celui qui arrive en premier. **Cet appel écrit** doit être présenté au Jury dans un délai de **15 minutes** suivant la fin de l'épreuve ou du duel en question, peu importe celui qui arrive en premier, pour que le Jury prenne une décision avant le début de la phase suivante de la compétition.

Article 3.13.4:

Jury decisions shall be minuted and submitted to the appellant, the Chairperson of the Tournament Judge Commission and the Organizers before the beginning of the next stage of the competition or before the awarding of prizes.

Le procès-verbal des décisions du jury d'appel est soumis au requérant, au Président des Juges du Tournoi et aux organisateurs avant le début de la phase suivante de la compétition ou avant la remise des prix.

Received on / *reçu le:* -----

time / *heure:*-----

-

by Chairperson of the Tournament Judge Commission / *par le Président des Juges du Tournoi:*

Signature:

Name in printing / *nom en capitales:* -----

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LUNCH BOXES ORDERING FORM

Country/Team from: _____

Hereby orders _____ lunch boxes (number of lunch boxes)

to be ready for _____ (date).

of which _____ needs to be vegetarian ones (number).

Date: _____

Signature of the delegation official: _____

PLEASE RETURN THIS FORM TO THE RECEPTION OF HOTEL 1 DAY BEFORE YOU NEED LUNCH BOXES (AND FOR EACH DAY YOU NEED IT).

