



EUROPEAN YOUTH CUP 2014  
2<sup>nd</sup> and final leg, Moscow - RUS



# TEAM MANAGERS MEETING INFORMATION BOOKLET

Version 2 / 7 July 2014

**The Team Managers Meeting will take place at  
Conference hall in Bitsa sport center  
Monday 7<sup>th</sup> July at 12:00**

**All Team Managers are kindly requested to attend this important meeting.  
Teams without Team Managers are requested to send one of their  
athletes to the Team Managers Meeting.**

**Please read this document upon receipt  
and take it with you to the Team Managers Meeting.**



МИНИСТЕРСТВО  
СПОРТА, ТУРИЗМА И  
МОЛОДЕЖНОЙ ПОЛИТИКИ  
РОССИЙСКОЙ ФЕДЕРАЦИИ



## Agenda of the Team Managers (TM) meeting

### Opening

- Brought to order by WAE TD, Mrs. Irena ROSA
- Introduction of the panel, WAE TD, Mrs. Irena ROSA
- Welcome speech, Chairman of the Organizing Committee and President of the Russian Archery Federation, Mr. Vladimir ESHEEV

### 1) Roll call of all attending nations (TD)

### 2) Introduction of Officials (TD)

- Organizing Committee (OC) members, by the Chairman of the OC
- Tournament Judges Commission, by the Chairman of Judges
- Director of Shooting, by the Chairman of Judges
- Jury of Appeal, by WAE TD

### 3) Technical Aspects of the competition (TD + OC + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Practice Field and Competition Field
- 3.3. Competition Program (attached)
- 3.4. Practice and Warm up
- 3.5. Equipment Inspection
- 3.6. Qualification Round & information on scoring
- 3.7. Individual Elimination Round
  - 3.7.1. Cadets
  - 3.7.2. Juniors
- 3.8. Team Elimination Round
  - 3.8.1. Recurve Team
  - 3.8.2. Recurve Mixed Team
  - 3.8.3. Compound Team
  - 3.8.4. Compound Mixed Team
- 3.9. Individual Finals Round & Team Finals Round
- 3.10. Appeal Procedure (Form attached)

### 4) Technical Matters (TD + Chairman of Judges)

- 4.1. Timing Control system
- 4.2. Results system
- 4.3. Rules that apply in this event, Junior Cup rules, WA Rules for 2014
  - 4.3.1. Practice and start of the competition
  - 4.3.2. Practice on the competition field during byes
  - 4.3.3. Team members' nomination
  - 4.3.4. Number of team officials
  - 4.3.5. Set system for Recurve Teams
  - 4.3.6. Rankings
  - 4.3.7. Dress Instructions
- 4.4. Lost arrows

**5) Logistical Aspects (OC)**

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, Qualification rounds, finals...
- 5.3. Accreditation cards and number of officials on the FOP

**6) Protocol and ceremonies**

- 6.1. Opening
- 6.2. Medal Ceremonies
- 6.3. Closing & Party

**7) Medical Related issues (OC)**

- 7.1. Medical services
- 7.2. Emergencies

**8) Doping Control**

- 8.1. Doping control
- 8.2. Alcohol test

**9) Other matters of Importance (TD)**

- 9.1. The environment
- 9.2. Water
- 9.3. Smoking
- 9.4. Lost items

**10) Questions from Team Managers**

**11) Closing (TD)**

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## IMPORTANT TELEPHONE NUMBERS

**Competition Management**

Mr. Vladimir ESHEEV +79161932962  
Ms. Mariya LARKINA +79175860007

**Transport Manager**

Igor KRYLOV +79166001976

**WAE TD**

Mrs. Irena ROSA +38631633851



## ORGANIZING COMMITTEE

Mr. Vladimir ESHEEV - Chairman of the organizing committee

### Organizing committee:

Mr. Vladimir ESHEEV – President of Russian Archery Federation

Mr. Nikolay YAREMKO – Director of Sport Center "Bitsa"

Mr. Nikolay SAMISEV – Vice Director of Sport Center "Bitsa"

Mr. Viktor SAPUNOV – General Secretary of Federation

Mrs. Galina SHADRINA - Russian Archery Federation

Ms. Maria LARKINA - Russian Archery Federation

Mr. Vladimir BEREZHKOV – Sport Department of Ministry of Sport Russia

Ms. Maria LARKINA - Competition manager

Mr. Viktor SAPUNOV - Ceremonies

Mr. Boris ISACHENKO - Field manager

Mr. Igor KRYLOV - Transport manager

Mr. Taufik KHISAMOV - Promotion & Media

Mr. Henk WAGEMAKERS - Speaker/Commentator

Mr. Aleksander MARKOV and Mr. Valery YARIKOV - DoS on the Practice field

## OFFICIALS

### Tournament Judge Commission:

Mr. Stefan LEHMANN, Chairman

Mrs. Svetlana VRAN, deputy

### National judges

Mr. Yuriy KRIVINOGOV

Mrs. Tatiana MAKSIMENKO

Mrs. Ksenia PINCHUK

Mr. Tsyren ANANDAIEV

Mr. Dmitry SHILIN

Mr. Vitaly ANDREEV – for Team event

### Director of Shooting:

Mr. Jay BEN-ARI - DoS

Mr. Valeriy LYSENKO – DoS Assistant

### Jury of Appeal:

1. Mr. Francis NOTENBOOM (BEL), chairman
2. Mrs. Paola BERTONE (ITA), member
3. Mr. John NOTT (GBR), member
4. Mr. Viktor BACHMANN (GER), alternate
5. Mr. Igor ORLIĆ (CRO), alternate

### FITA Results & Technology Team (IANSEO):

Mr. Christian DELIGANT  
Mr. Andrea GABARDI

## Points to clarify

### 3) Technical Aspects of the competition (TD)

#### 3.1. Number of Participants per class (Number of Nations: 23 Updated 6 July 2014)

Recurve Junior Men	Individual: 39 (1/24)	Teams: 9 (1/8)
Recurve Junior Women	Individual: 29 (1/16)	Teams: 6 (1/4)
Recurve Cadet Men	Individual: 44 (1/24)	Teams: 9 (1/8)
Recurve Cadet Women	Individual: 33 (1/16)	Teams: 7 (1/4)
Compound Junior Men	Individual: 16 (1/8)	Teams: 3 (/)
Compound Junior Women	Individual: 14 (1/8)	Teams: 3 (/)
Compound Cadet Men	Individual: 21 (1/16)	Teams: 4 (1/4)
Compound Cadet Women	Individual: 15 (1/8)	Teams: 3 (/)
MIXED Teams Recurve Junior:	9 (1/8)	
MIXED Teams Recurve Cadets:	12 (1/8)	
MIXED Teams Compound Junior:	5 (1/4)	
MIXED Teams Compound Cadet:	6 (1/4)	

#### 3.2. Practice Field and Competition Field

Practice Field is situated close to the Competition Field. The direction of shooting is not the same.

Competition Field is one of few fields of the big Hippodrome. Qualifications and eliminations will be organized on the big stadium. Finals for teams and individuals (not for mixed teams) will be organized on the small stadium.

#### 3.3. Competition Program (attached)

The latest competition program is shown at the end of this document. Any official competition schedule will have indicated the version number and the date-hour it was printed.

### 3.4 Practice and Warm up

Official Practice (3 hours) shooting AB-CD format:

- Cadets: 08:30 to 11:30
- Juniors: 15:30 to 18:30

Warm up during all days of the competition will be organized 30 minutes before the Competition on the Field of Play except for:

- Individual ER for categories that are coming later into the competition will have practice during the match before theirs.
- Mixed Teams, where practice for the starting matches/categories will last 20 minutes, while categories that are coming later into the competition will have practice during the match before theirs.
- Team matches, where practice for the starting matches/categories will last 30 minutes, while categories that are coming later into the competition will have practice during the match before theirs.

Non competing archers will be allowed to use the Practice field.

### 3.5. Equipment Inspection

Equipment inspection will be run following the program of the official practice. Each team will be called (in the English alphabetical order) and invited by the announcer to the dedicated place for the Equipment inspection on the competition field. Also all spare equipment must be brought to the equipment inspection.

All team members (archers and officials) should wear their team uniforms.

The correct spelling of athlete's names, as well as the correct date of birth in the archers' list will be checked during the accreditation.

The registration numbers will be given at the warm up on the day of the competition (it will be distributed on the shooting line, in front of each archer's position). When receiving the registration numbers, we would like each Team Manager to double check that each archer has the correct "athlete number".

### 3.6. Qualification Round & Information on scoring

Teams will find target assignments in the mail boxes at the venue.

Shooting in qualifications will be conducted with 4 archers per target in AB-CD format.

For the qualification rounds, no faces will be changed after the practice arrows. Please instruct the archers to mark the arrow holes during practice.

The athletes will double scoring: one electronic and one on paper scorecard. For each target, one athlete will enter the score on the paper score sheet; another athlete will make the electronic scoring. All the athletes on the same target must verify that the correct scores are entered.

**Please instruct your athletes to fill in properly the scorecards including total score, 10's and X's and sign the card before handing them back after each round.**

In case of tied score on positions 8 when we have more than 32 archers in the category or on the position 16 for teams, a shoot off will be arranged at the last distance shot (1 arrow closest to the centre). Neutral targets will be used.

- Individuals: 1 arrow closest to the centre.
- Teams: 1 arrow each archer, all shooting at the same time (40 seconds). For Recurve 1 target face will be used while for Compound 3 target faces will be used per team (1 arrow per target face) and each archer will decide which target face to use.
- Mixed teams: 1 arrow each archer, all shooting at the same time (40 seconds), 1 or 2 target faces will be used per team (1 arrow per target face for compound) and each archer will decide which target face to use.

### 3.7. Individual Elimination Round

For the elimination rounds, no faces will be changed after the practice arrows. So please instruct the archers to mark the arrow holes during practice. Matches will start as soon as the field is ready.

We will keep to the starting time at the beginning of the session and then the competition will run as it goes. Therefore some matches could start sooner than the time indicated in the schedule. Please be aware of this and be prepared for it.

Byes are allowed. In case of a bye, archers will be allowed to shoot, but no score will be recorded or allowed to be displayed.

The individual Elimination Round will start with the 1/24 in categories where we have more than 32 archers. Top 8 individual archers will go directly to the 1/16 finals. Archers from 9<sup>th</sup> to the last position will shoot the 1/24 eliminations, as appropriate. Then the top 8 will join the winners of 1/24 eliminations to complete the 1/16 elimination.

Shoot off in individual elimination (Rec & Comp) is just one arrow closest to the centre (40 sec of time).

#### 3.7.1 Recurve

The Set System will be used for Recurve division. All individual matches will consist of maximum 5 sets of 3 arrows per set. Archer with 6 set points wins the match.

#### 3.7.2 Compound

The Compound Match Round will be used for Compound division. All matches will consist of 5 ends of 3 arrows, cumulative scoring.

### 3.8. Team and Mixed Teams Eliminations and Final Round

The Team Elimination Round will start with the 1/8. There will not be alternating shooting. Byes are allowed. In case of a bye, teams will be allowed to shoot on their own target, but no score will be recorded or allowed to be displayed.

#### 3.8.1. Recurve Team

- Max. 4 sets of 6 arrows, 2 arrows per archer (set points scoring). Team with 5 set points wins the match.

### 3.8.2. Recurve Mixed Team

- Max. 4 sets of 4 arrows, 2 arrows per archer (set points scoring). Team with 5 set points wins the match.

### 3.8.3. Compound Team

- 4 ends of 6 arrows, 2 arrows per archer (50 m, cumulative scoring)

### 3.8.4. Compound Mixed Team

- 4 ends of 4 arrows, 2 arrows per archer (50 m, cumulative scoring)

Shoot-off in Team elimination is just one arrow each archer, 1 min per team (40 sec for Mixed Teams). Tie will be resolved by score, and if still tied, closest to the centre. Just ONE target face will be used for the shoot-offs.

The award ceremony will take place immediately after the end of the last match. All archers involved in the ceremonies are requested to go to the gathering point ASAP in order to proceed quickly and smoothly with the award ceremony.

### 3.9. Individual Finals Round – Bronze and Gold medal matches

The bronze and gold medal matches individual will have alternate shooting. The field for the Finals is the small stadium – the same where there is the opening ceremony. Practice area will be arranged on the main field – big stadium.

The award ceremony will take place immediately after the end of the last match. All archers involved in the ceremonies are requested to go to the gathering point ASAP in order to proceed quickly and smoothly with the award ceremony.

### 3.10. Appeal Procedure (Form attached)

An Appeal form is attached to this document (see attached after this chapter, Appendix 3)

In case of an Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of 50 EUR must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.

If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

## 4) Technical Matters (TD + chairman of Judges)

### 4.1. Timing Control system

The Chronotir Timing equipment will be used for Timing.

### 4.2. Results system

Ianseo is the provider of the Results. The scoring in the Qualification and Elimination Round will be done by the archers. One archer will write down the score on the paper



score sheet and another archer will score on a terminal. The third/forth archer verifies that the correct scores are entered.

The terminals are used during the Qualification and Elimination Rounds, but not in the Individual Finals.

### 4.3. Rules that apply in this event

#### 4.3.1. Practice and start of the competition

*At other World Archery events practice shall be for a maximum of 45 minutes but may be less and the competition shall start as soon as possible.*

#### 4.3.2. Practice on the competition field during byes

*Practice on the competition field during byes will be limited to three arrows per end and maximum of three sets for recurve and five ends for compound. If more than three arrows is shot by an athlete in an end after being warned by a judge, the athlete may be denied further practice on the competition field but any such violation shall not affect the next match.*

#### 4.3.3. Team members' nomination

*A team shall consist of the highest ranked 3 (or 2 if a Mixed Team) athletes from the Qualification Round unless the team captain notifies the Director of Shooting or the Chairman of Judges in writing at least 1 hour before the start of that round of competition of a substitution of another athlete who competed in the Qualification Round. In case of substitution medals will only be awarded to the athletes that shot the Team round, not the Qualification Round. A violation of the foregoing will result in disqualification of the team.*

#### 4.3.4. Number of team officials

*A Team Manager may be helped by other team officials (such as coaches, physiotherapists, psychologists, etc.). There may not be more than one team official on the field of play for each athlete competing at the time. However, the maximum number of team officials on the field of play at the same time is four. This may be increased by one official per category if the Member Association has athletes competing in more than two categories at the same time.*

#### 4.3.5. Set system for Recurve teams

*14.1.5.1. In each set a Team can score a maximum of 60 points and a Mixed Team a maximum of 40 points (with two arrows per athlete). The team with the highest score of that end obtains two set points; in case of a tied score both teams obtain one set point.*

*14.1.5.2. As soon as a team reaches 5 set points (5 of 8) possible in a four-set match) this team is declared the winner and passes to the next round.*

### 4.3.6. Rankings

After the end of this event, the Junior Cup Ranking will be prepared and the results obtained during European Youth Championships in Ljubljana and European Youth Cup in Moscow will be added. The awarding of the Junior Cup circuit 2014 will take place immediately after the awarding of the competition – separately for mixed teams, teams and individuals.

### 4.3.7. Dress Instructions

Athletes, officials and staff should have a proper appearance when they are on the field during competition. Athletes, team officials and technicians should wear their national team uniforms (with same look per division following WA rules) and sport shoes. Opened shoes are not allowed on the field of play.

We would like to remind to all teams that names of archer and country code are appreciated for this event, but mandatory for archers participating in major events.

### 4.4. Lost arrows

We are shooting on the horse's field and we have to be absolutely sure that no arrow will be left in the grass. All lost and find arrows are to be reported to judges.

## 5) Logistical Aspects (OC)

### 5.1. Transportation:

Please check the schedule in the hotel boards and at the competition field for daily transport between the hotel and the competition area and return.

### 5.2. Meals, during practice, finals

Meals will be served at the hotels according to the schedule daily announced in the hotel. In case of late shooting in the morning or afternoon session the lunch/dinner time will be modified.

### 5.3. Accreditation Cards rules and number officials

The accreditation card must be worn at all times in the practice and competition areas.

## 6. Protocol and ceremonies (OC)

### 6.1. Opening

There will be Opening Ceremony with marching of two representatives of teams, one carrying the name plate and the other the flag and we are kindly asking you to collaborate.

### 6.2. Closing Ceremony

There will be short closing ceremony. The event will finish officially after the last medal ceremony at the finals venue.

### 6.3. Medal Ceremonies

Medal ceremonies will be conducted after the conclusion of each division Gold medal matches individual and team.

### 7. Medical Related issues (Medical representative)

First Aid Services will be available in the archery venue. Ambulance will be available in emergency upon the call.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made.

### 8. Doping Control

#### 8.1. Doping control

There will be no Doping control on this event.

#### 8.2. Alcohol test

Level of alcohol will not be tested during the competition.

### 9. Other matters of importance (EMAU TD)

#### 9.1. The Environment

We ask you to instruct your athletes to use the litter bins which are placed behind the waiting area.

#### 9.2. Water

The water on the field will be available in small bottles. To help us with environmental issues we would like to enforce that plastic bottles are ending in the litter bins and are not laying on the ground.

#### 9.3. Non Smoking

This is a non smoking event for the practice and official competition areas.

Inside sport area you are not allowed to smoke, you must use the designated areas outside.

#### 9.4. Lost items

All lost items will be brought to the DoS stand, so ask there if you lost something.

### 11. Questions from Team Managers

### 12. Closure (TD)



EUROPEAN YOUTH CUP 2014  
2<sup>nd</sup> and final leg, Moscow - RUS



**Request for CHANGE in Team composition**

**National Team:** .....

**Category: RJM / RJW / RCM / RCW/ CJM / CJW /CCM / CCW**

**Names of competing archers:**

1. ....

2. ....

3. ....

**Name of ARCHER being replaced:** .....

**Category: RJM / RJW / RCM / RCW/ CJM / CJW /CCM / CCW**

**Names of competing archers:**

1. ....

2. ....

3. ....

**Name of ARCHER being replaced:** .....

**Date:** .....

**Time of Receipt:** .....

**Team Manager Signature:**

**COJ/DOS signature** (to confirm time of receipt)

**NOTE:** Form must be submitted to the Chairman of the Judges Commission or DOS latest 1 hour before the elimination (competition) will start.

## Request for CHANGE in MIXED Team composition

### National Team: .....

**Division: RECURVE JUNIOR/ RECURVE CADET**  
**Names of competing archers:**

1. ....
2. ....

**Name of ARCHER being replaced:** .....

**Division: COMPOUND JUNIOR / COMPOUND CADET**  
**Names of competing archers:**

1. ....
2. ....

**Name of ARCHER being replaced:** .....

**Date:** .....

**Time of Receipt:** .....

**Team Manager Signature:**

**COJ/DOS signature** (to confirm time of receipt)

NOTE: Form must be submitted to the Chairman of the Judges Commission or DOS latest 1 hour before the elimination (competition) will start.

## APPEAL FORM

This is an intention of Appeal

This is an appeal  
from

the Team Captain of :

Name of the Team Captain:

the Team of :

an individual person (name) :

other (please specify) :

This appeal is against :

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Description of Appeal or Protest :

I believe this action is against the following rules (state article if known) :

Signature :

Name in printing:

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Received on :

time :

by Chairperson of the Tournament Judge Commission :

Signature:

Name in printing

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### Article 3.13. WA Rulesbook

An **intention to appeal** when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first. The **written appeal** shall be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first.

An appeal is subject to a fee of Euro 50,00 that shall be returned if the appeal is upheld or if the Jury of Appeal decides that it is appropriate.