



**EUROPEAN FIELD
CHAMPIONSHIPS**

Łańcut, 5-10 October 2015



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**TEAM MANAGERS MEETING
INFORMATION BOOKLET**

V 2.0 (28th of September 2015)

Team Managers Meeting will take place at
the WSiIZ center in Kielnarowa
5th of October 2015, 12:00hrs

All Team Managers are requested to attend this meeting.
Teams without a Team Manager are requested to send one of their
athletes' to the meeting.

Please read this document upon receipt
and bring with you to the meeting.

V 2.0 28th of October





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Dear All World Archery Member Associations,

On this occasion I want to extend the sincerest welcomes to all competitors, officials and representatives of World Archery Member Associations, WA Team, Judges and the other archery lovers to the European Archery Field Championship and Junior European Archery Field Championship.

Our and European Archery Team made all possible efforts to arrange pleasant, exciting and successful Field Championships in Poland .

Do not hesitate to contact LOC team members if you have any questions, issues or dilemmas.

I wish good luck and success to your teams.

Mr Zdzisław Kozłowski
President
Polish Archery Federation



Agenda of the Team Managers meeting

Roll - call of all attending nations (WAE)

1. Opening

- Brought to order by the European Archery Technical Delegate, Mrs Trudy MEDVED
- Introduction of the panel, European Archery TD, Mrs Trudy MEDVED
- Welcome speech, by Organising Committee (OC) Ewa Czerebak-Mrozowicz

2. Introduction of Officials (TD)

- Organising Committee Members
- Tournament Judges Commission (TJC) by the Chairman of TJC Friedrich Karle
- Jury of Appeal, by European Archery EM

3. Technical Aspects of Competition (TD + Chairman of Judges)

- 3.1. Number of participants per class
- 3.2. Competition programme
- 3.3. Practice and Warm-up
- 3.4. Equipment inspection
- 3.5. Qualification round
- 3.6. Individual elimination and semi finals rounds
 - 3.6.1. Elimination Rounds
- 3.7. Team Events
- 3.8. Individual and Team finals round
- 3.9. Music and Commentary during the finals
- 3.10. Appeal procedure (form attached)
- 3.11 Various (Dressregulations/Athletennumbers/Envirement/Water/Non-smoking/Mobile Telephone numbers)

4. Scoring procedures – Shoot offs

5. Technical Matters (TD + Chairman of Judges)

- 5.1. Safe and approved bow drawing techniques
- 5.2. Information about rules



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6. Logistical Aspects (OC)

- 6.1. Transportation: Venue, Airport etc.
- 6.2. Meals, during practice, qualification rounds, finals...
 - 6.2.1. Closing banquet

7. Protocol and Ceremonies (OC)

Medal ceremonies

8. Medical Services (OC)

Medical Services and Emergencies available

9. Clean Sport (WAE)

- 9.1. Anti-doping control
- 9.2. Alcohol testing

10. Other matters of Importance (TD)

11. Questions from Team Managers

12. Closure (TD)

Important Notes:

- *Since we are in a public places, with all the security measures that we take, there is always a possibility of a stray animal or careless runner.*
- *This is a non-smoking event in all the practice and official competition areas.*
- *Łańcut Palace complex is an environmentally protected area, we kindly ask you to respect the nature. It is strictly forbidden to disrupt the natural balance by any means.*





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IMPORTANT TELEPHONE NUMBERS

Competition Management

Mr Jacek Trojnar (English spoken) +48 692 479 206

Hotel and Accommodation (all official hotels)

Mrs Ewa Czerebak – Mrozowicz (English spoken) +48 692 479 206

Financial Coordinator

Elżbieta Kulawiuk +48 605 767 098

Exchange Coordinator

Bogumiła Płonka +48 606 827 500

Transport Manager

Mr Krzysztof Chorzępa +48 604 777 656

Medical Care

Medical care all time during competitions at Venues and Finals area.

Emergency service (day & night): dial 112

Press and TV Officer (to handle local press and media)

Mr Roman Rzońca +48 606 123 586

Technical Requirements & Course - Manager

Mr Henryk Wrzosek +48 501678745

World Archery Europe (WAE TD)

Mrs Trudy Medved +43 650 9212985





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OFFICIALS

Tournament Judge Commission Chairman:

Friedrich Karle

Judges:

- Hannah BROWN – Deputy Chairman
- Bernard FLORENT
- Maren HAASE
- Anthony HILLAIRET
- Drasco MIHINJAC
- Andjelko PRASKALO
- Marusa RUSJAN
- Bjarne STRANDBY

Jury of Appeal:

To be announced on the day of the Team Managers Meeting

WAE Results & Technology Team (IANSEO):

Mr Marco CARPIGNANO

Mr Gabriele GIOVINE

Points to clarify

3. Technical Aspects of the competition

(WA Technical Delegate, Competition Manager + Chairman of Judges)



3.1. Number of Participants per category - number of Nations: 21 (as per 28.09.2015)

Recurve Men: 29
Recurve Women: 18
Compound Men: 33
Compound Women: 21
Barebow Men: 28
Barebow Women: 18

Junior Recurve Men: 14
Junior Recurve Women: 8
Junior Compound Men: 13
Junior Compound Women: 8
Junior Barebow Men: 10
Junior Barebow Women: 9

Men's Team: 10
Women's Team: 8
Junior Men Team: 5
Junior Women Team: 4

3.2. Competition Programme

The actual competition programme is attached to this document. Any official competition schedule will have indicated the version number and the date - hour it was printed. Latest version of the Competition Schedule is V 1.0 (updated 28th of September 2015)

3.3 Practice.

Practice/warm up range in Kielnarowa (51 targets) is available on Monday 5th of October from 9:00 – 12:00 hrs (Official Practice) and on Tuesday 6th and Wednesday 7th of October 7:15 8:00 hrs (warm up).

Competition and practice range in Kielnarowa is located 19 km from Lancut Hotel and 13 km from Hotel Rzeszow. Local transportation is provided.

Estimated travel times, 20 – 25 min. for official hotels. Schedule for buses will be displayed in official hotels. The practice ranges will be open during the lunch time.

Warm - up range in Lancut (17 targets) is available from Thursday 8th till 10th of October 7:15 – 8:00 hrs. Competition and practice range in Lancut is located 500 m from Lancut Hotel and 17 km from Hotel Rzeszow.

3.4. Equipment Inspection

- Monday 5th of October, during official practice.
- Teams will be announced in (English) alphabetical.
- All teams are to wear their team shirt.
- Spare equipment must also be brought for inspection.
- Team Managers are to check the details of their athletes on correctness such as, name and date of birth.
- For Junior athletes, a passport or identity card must be shown.
- Inform a Judge if details are not correct and the Judge will inform the WAE Results Team.

3.5. Qualification Rounds

We hope to be able to hand out the Group assignments lists for the 1st Qualification Round (unmarked targets) at the Team Manager's Meeting.

For the 2nd Qualification round (marked targets) the assignment list with the regrouping as per the results of the 1st day, will be published in time.

3.6. Individual Elimination & Semifinals Round

- o 12 Target – 1st Elimination
- o 8 Targets – 2nd Elimination
- o 4 Targets - Semifinal

3.6.1 Elimination Rounds

- All athletes in all disciplines and categories having made the cut (16) for the 1st elimination rounds, (12 targets) should report at the start of the course by the times indicated on the competition schedule, at the group pegs.
- New athletes' numbers will also be given out.
- There will be a further cut of athletes (8) and a 2nd elimination round (8 targets) to decide the final 4 athletes for the semifinals that will follow.

3.7. Team Events

Junior Men Team (Recurve +Compound+Barebow)

and

Senior Women and Senior Men Team (Recurve +Compound+Barebow)

Friday 9th October

The team Event Medal Award Ceremony will take place after the end of the last match of the day.

3.8. Individual and Team Medal Matches

- Saturday 10th October Individual Finals Juniors and Seniors.
- Finals to be staged at the Łańcut Castle complex.
- Warm-Up field located close to the final field.
Each competing athlete can practice 60 mins before their match.
- The area will have water, chairs and tables provided.

3.9. Music and Commentary during the competition

- Announcements, music and commentary will not be heard at the practice ranges
- During the finals announcements, commentary and music will be played
- Both team and individual finals will be streamed live on Polish TVP Sport.

3.10. Appeal Procedure (Form attached)

- An Appeal form is attached to this document (see attached after this chapter, Appendix 1).
- In case of an Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.
- Appeal forms should be given to the Chairman of the Tournament Judge Commission or to their deputy.
- A fee of Euro 50,00 must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.
- If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

3.11 Various

Dress Regulations

- Athletes, officials and staff should wear the appropriate clothing and have the correct appearance when on the field during competition.
- Athletes and team officials should wear their national team uniforms having the same appearance
We would like to remind all teams that athlete names and country names or code are mandatory on the back of their national team uniform shirts for athletes participating in WA major events.

Athlete Numbers

- Athlete numbers for the 1st Qualification Round will be issued at the Official Practice
- Athlete numbers for other rounds, will be issued on each day at the group shooting peg.
- Athlete numbers must be worn on the quiver or thigh.

The Environment

- Team Managers please instruct your team members to use the litter bins provided which are located on the competition, practice/warm up courses and common areas.

Water

- Water will be given to all accredited persons. In addition, water stations will be located also inside athletes' area. A new bottle of water will only be issued by return of the empty bottle.

Non Smoking

- This is a non-smoking event.
- Smoking is forbidden inside public buildings and in all the competition and training areas. There are designated smoking areas outside the venue.

4. SCORING PROCEDURE/SHOOT OFFS

4.1. Scorecards management / athlete involvement

- Each group will be given two paper score cards at the beginning of each round.
- Two athletes record on each athlete's scoresheet the points shot on that target. The other athletes should verify that all scores are written and added up correctly and check the totaling at the end of each distance.
- There will be score collection points on the course, volunteers will ask for the paper scorecard to correctly transmit the intermediate results to the main results office. Please instruct your athletes to mark all arrow holes.

4.2. Individual and team shoot offs will be done as per the WA Rules book 4 – Chapter 27.

5. Technical Matters (TD/TJC Chairman)

5.1. Safe and Approved Bow Drawing Techniques

28.5. *When drawing back the string of his bow an athlete shall not use any technique which, in the opinion of the Judges, could allow the arrow, if accidentally released, to fly beyond a safety zone or safety arrangements (overshoot area, net, wall, etc.).*

If an athlete persists in using such a technique, he will, in the interest of safety, be asked by the Chairperson of the Tournament Judges Commission to stop shooting immediately and to leave the course. The athlete must aim and draw up at the target only.

**** This includes drawing to the side of the target as well as above the target, especially on a downhill shot.**

5.2 . Rules that apply in this championships

Books 2 and 4 contain the rules for this event however we would like you to pay the special attention to the following:

Barebow:

22.3.7. *Arrows of any type may be used provided they subscribe to the accepted principle and meaning of the word arrow as used in target archery, and that these arrows do not cause undue damage to the targets.*

22.3.7.1. *An arrow consists of a shaft with a tip (point), nocks, fletching and, if desired, cresting. The maximum diameter of arrow shafts shall not exceed 9.3mm (arrow wraps shall not be considered as part of this limitation as long they do not extend further than 22cm toward the point of the arrow when measured from the throat -nock hole where the string sits - of the nock to the end of the wrap); the tips (points) for these arrows may have a maximum diameter of 9.4mm. All arrows of every athlete shall be marked with the athlete's name or initials on the shaft. All arrows used shall be identical and shall carry the same pattern and colour(s) of fletching, nocks and cresting, if any. Tracer nocks (electrically/electronically lighted nocks) are not allowed.*

****Interpretation dated 19/4/2014 – all arrows used in competition must be identical – archers may present a number of sets of arrows at inspection and decide on the colour having seen those of their target companions on Day 1.**

Barebow:

22.3.8. *Finger protection in the form of finger stalls or tips, gloves, or shooting tab or tape, to draw and release the string is permitted, provided they do not incorporate any device that shall assist the athlete to hold, draw and release the string.*

22.3.8.1. *A separator between the fingers to prevent pinching the arrow may be used. An anchor plate or similar device attached to the finger protection (tab) for the purpose of anchoring is permitted. The stitching shall be uniform in colour. Marks or lines shall be uniform in size, shape and colour. Additional memoranda and markings are not permitted. On the bow hand an ordinary glove, mitten or similar item may be worn but shall not be attached to the grip of the bow.*

****Interpretation dated 8.6.2014 – these marks must be applied DIRECTLY to the tab, application to a temporary tape attached to the tab is NOT permitted.**

All Archers:

22.7. For athletes of all divisions the following equipment is not permitted:

22.7.1. Any electronic or electrical device that can be attached to the athlete's equipment.

22.7.2. Any electronic communication device (including mobile phones and tablets), headsets or noise reduction devices in front of the waiting line on the practice field and at any time on the course.

**** Archers found in possession of mobile devices on the competition courses will be permitted to continue shooting but will have their scores disqualified for that part of the competition. Judges may ask to check bags, pockets and quivers to ensure compliance with this rule. Cameras ONLY will be permitted on MARKED COURSES, mobile phones in "Flight mode" are NOT permitted.**

22.7.3. On unmarked rounds any type of range finders or any other means of estimating distances or angles not covered by the current rules regarding athletes' equipment.

22.7.4. Any part of an athlete's equipment that has been added or modified to serve the purpose of estimating distances or angles, nor may any regular piece of equipment be used explicitly for that purpose.

22.7.5. Any written memoranda or electronic storage device that may be used for calculating angles, and distances apart from notes of the athlete's normal sight marks, the recording of the present personal scores or any part of the World Archery Rules.

**** For Barebow archers – they do not have sights and therefore are NOT permitted ANY memoranda regarding aiming or finger placement.**

Team Officials:

23.7. No athlete, coach, team official, may disclose the target distances to anybody on unmarked courses during the tournament to gain an advantage.

Team Managers and Officials can only go on the field of play if requested by a judge and do not have electronic devices such as tablets, mobile phones or cameras on their possession.

All Archers:

28.5. When drawing back the string of his bow an athlete shall not use any technique which, in the opinion of the Judges, could allow the arrow, if accidentally released, to fly beyond a safety zone or safety arrangements (overshoot area, net, wall, etc.).

If an athlete persists in using such a technique, he will, in the interest of safety, be asked by the Chairperson of the Tournament Judges Commission to stop shooting immediately and to leave the course. The athlete must aim and draw up at the target only.

*** This includes drawing to the side of the target as well as above the target, especially on a downhill shot.*

Fair Play:

All archers should enjoy the competition and no archer should do anything that spoils this for another.

Therefore in the spirit of fair play, please ask your archers to ensure they mark the arrow holes for their team members who follow them. Timing of archers will take place on archers identified as holding the competition up. Your archers are encouraged to report problems with slow shooting to the judges when they see them.

6. Logistical Aspects (OC)

6.1. Transportation

- Daily transport information and schedules for the whole competition will be placed at the competition field and at all the official event hotels.

6.2. Meals during the event

Meals in all official hotels will be served at the hotel restaurants according to the schedule below:

Breakfasts at official hotels: 08:00 – 10:00 on Sunday 4th and Sunday 11th Oct
06:30 – 07:45 on Monday 5th
06:00 – 06:45 (from Tuesday 6th – Saturday 10th)

Dinners at official hotels: 19:00 - 21:00

Lunches: from 5th to 7th Oct. at the Tabern in Kielnarowa
From 8th to 10th at Lancut Restaurant

Lunch boxes: Provided at Competition venue 6-10 October. The Teams have to order lunch boxes at the latest on the accreditation days.

*** The exact catering times will be adjusted according to the daily schedule. Teams will be informed in advance of any changes.**

6.2.1. Closing banquet

The Closing banquet will be on Saturday 10th October at the Tabern in Kielnarowa after Medal Ceremony and Closing Ceremony (approx. 21:00). It will include local food for those who stay in official hotels.

7. Protocol and ceremonies (OC)

Medal Ceremonies

- To begin immediately after the end of the last match of that session.
- All athletes involved in the ceremonies are requested to go to the gathering point. Location will be confirmed during the event.
- No bows or archery equipment allowed on the podium.
- Medal ceremonies will be conducted immediately after the conclusion of each session during the days of the finals (please check the competition schedule).

* **The times of medal ceremonies and matches can be adjusted according to the TV live streaming.**

8. Medical Services (Medical representative)

- A doctor and a nurse are available on site for any emergency.
- In cases of emergencies, at official hotels, please use the contact details that you were given on arrival for the person managing your hotel.

9. Clean Sport

9.1 Anti-Doping Control

- Anti Doping control will follow World Archery rules (European Championships and World Ranking events).
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

9.2. Alcohol Test

- Athletes should also be available for random alcohol testing during the competition, following World Archery rules.

10. Other matters of importance (WA EM)

- Accreditation cards must be worn at all times in practice and competition areas.
- Only athletes scheduled to compete at certain stages of the event are permitted on the courses with a coach in the finals.



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Internet access:

- Internet access will be free of charge in official hotels, practice and finals field.

11. Questions from Team Managers

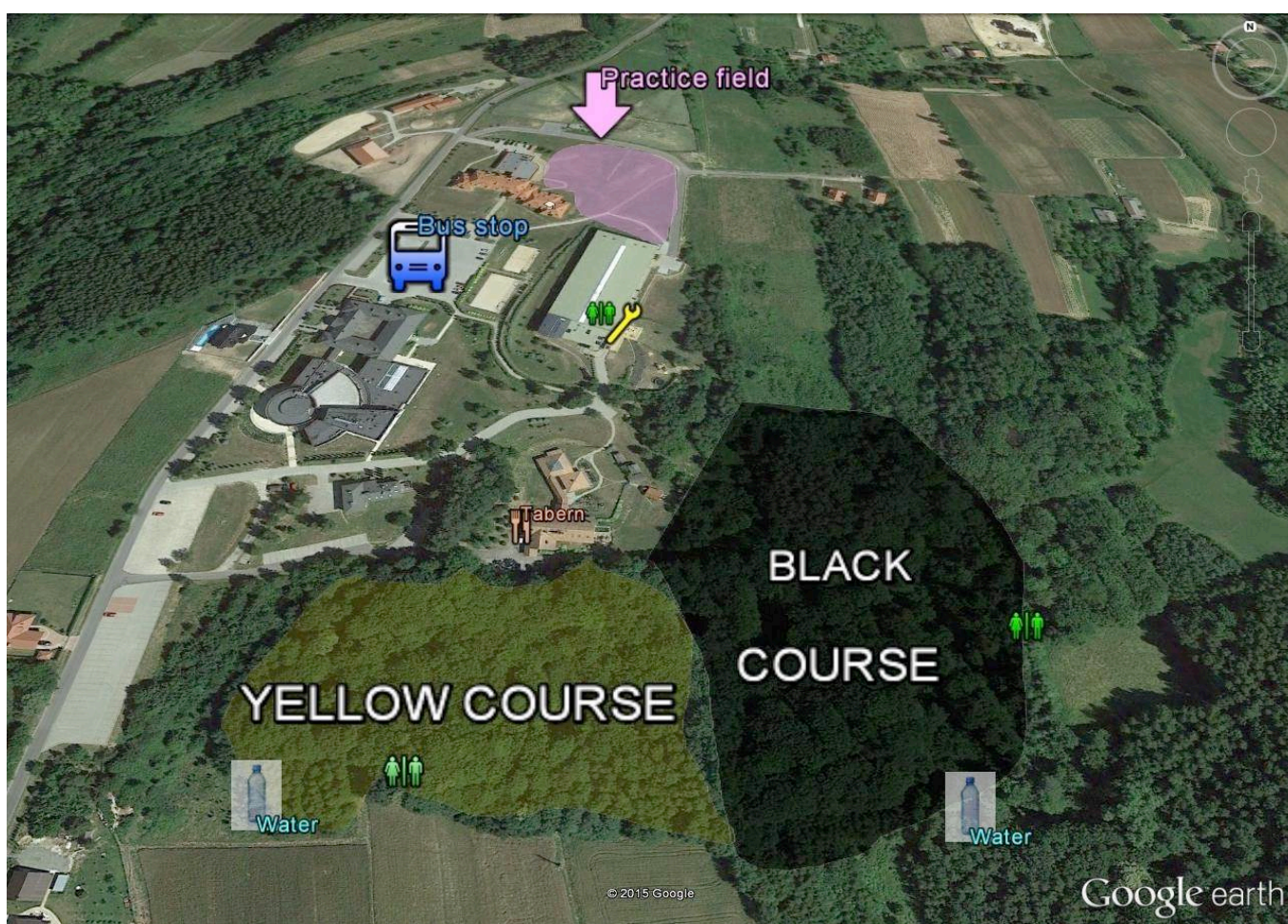
12. Closure (TD)



INFORMATION ABOUT THE ARCHERY VENUES

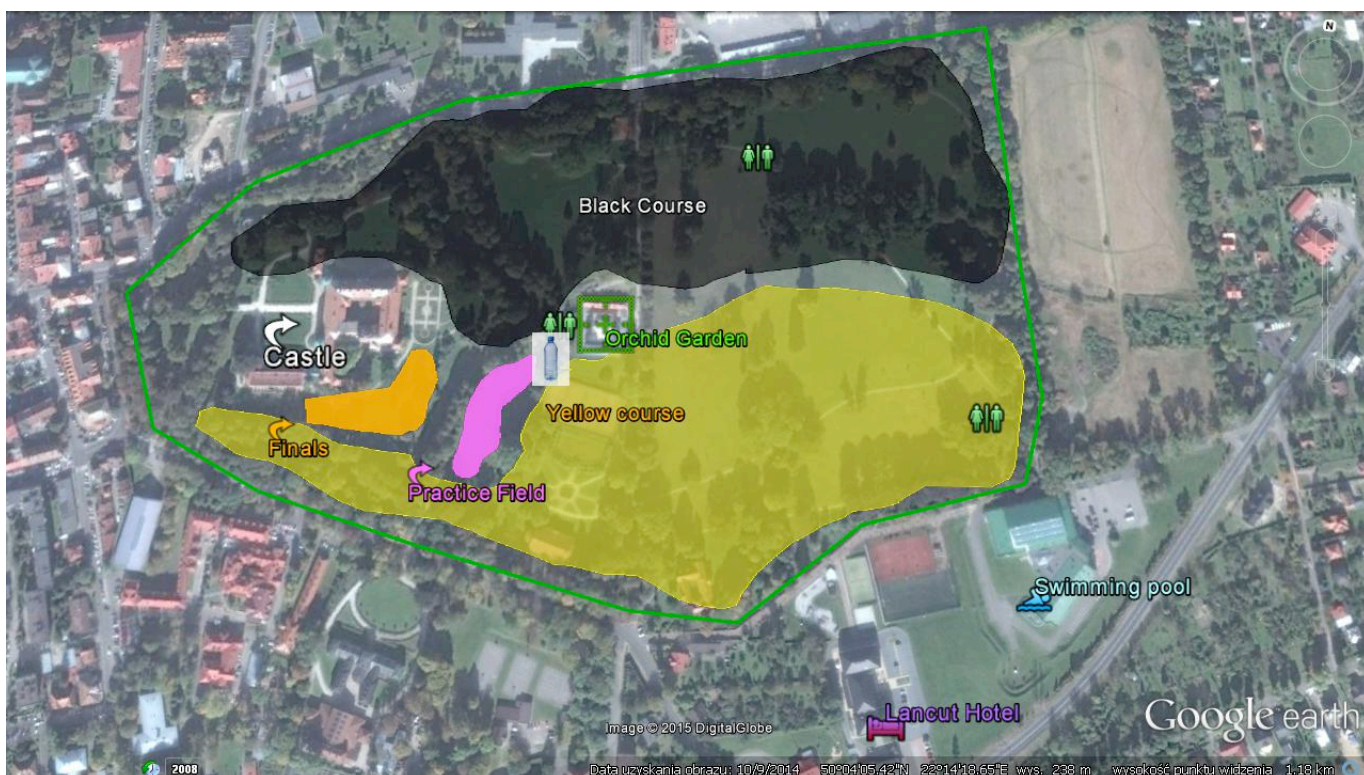
KIELNAROWA

ARCHERY VENUE FOR QUALIFICATION & ELIMINATIONS:



ŁAŃCUT

ARCHERY VENUE FOR SEMIFINALS & FINALS:





APPEAL FORM

This is an intention of Appeal

This is an appeal from

(please tick appropriate box)

The Team Captain of the following country : -----

Name of the Team Captain: -----

A Team (please name country): -----

An individual person (name) : -----

Other (please specify):-----

This appeal is against : -----

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): -----

Signature : Name in printing :-----

Article 3.13.3:

An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. The written appeal must be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first, to allow the Jury to come to a decision before the beginning of the next round of the competition.

Article 3.13.8:

Jury decisions shall be minuted and submitted to the appellant, the Chairperson of the Tournament Judge Commission and the Organizers before the beginning of the next stage of the competition or before the awarding of prizes.

Received on: -----

time: -----

by Chairperson of the Tournament Judge Commission

Signature:

Name in printing: -----



Competition Schedule Version 1 – 24.9.2015

	Saturday 3 rd October	Arrival of participants (Airport or Train)
DAY 0	Sunday 4 th October	Arrival of participants (Airport or Train) Accreditation in Hotel Rzeszow from 10.00-18.00 hrs Practice range open Kielnarowa 10.00-18.00 hrs Local transportation to practice range available
DAY 1	Monday 5 th October	Kielnarowa: 9-12hrs Official Practice Equipment Inspection Kielnarowa 12.00 hrs Team Managers Meeting. MOSIR Lancut: 13.30 hrs Opening Ceremony
DAY 2	Tuesday 6 th October	<i>Kielnarowa – Warm up 07.15-8.00 hrs</i> 1st Qualification Round (24 Targets) Unmarked distances
DAY 3	Wednesday 7 th October	<i>Kielnarowa – Warm up 07.15-08.00</i> 2nd Qualification Round (24 Targets) Marked distances
DAY 4	Thursday 8 th October	<i>Łańcut – Warm up 07.15- 08.00 hrs</i> Individual Eliminations <ul style="list-style-type: none"> ➤ Individual Elimination Round 1 - 12 marked targets Individual Elimination Round 2 -8 marked targets ➤ Individual Semifinals -4 marked targets
DAY 5	Friday 9 th October	<i>Łańcut – Warm up 07.15 – 08.00 hrs</i> Finals – Team <ul style="list-style-type: none"> • Team Quarterfinals – 8 marked targets • Team Semifinals – 4 marked targets • Team Medal Matches – 4 marked targets • Medal Ceremonies
DAY 6	Saturday 10 th October	<i>Łańcut – Warm up 07.15 – 08.00 hrs</i> Finals – Individual <ul style="list-style-type: none"> ➤ Individual Medal Matches – 4 marked targets (Widescreen and TV broadcast) ➤ Medal Ceremony, Closing Ceremony ➤ Banquet at Kielnarowa Tabern 20:00
	Sunday 11 th October	Departure of participants