



## European Field Championships

<http://www.field-mokrice2017.si>

## TEAM MANAGERS MEETING INFORMATION BOOKLET

Version 1 / 15 August 2017

**The Team Managers Meeting will take place at  
Terme Hotel in Catez  
Monday 21 August at 15:00**

**All Team Managers are requested to attend this important meeting.  
Teams without Team Manager are requested to send one of their  
athletes' to attend the Team Managers' Meeting.**

**Please read this document carefully and note that due to  
environmental preservation and responsible behavior toward  
nature we will not have any printed material.**

**Printed documents will be published only on the board at the  
competition venue and in the lobby of the hotel.**

Dear Team Managers, dear participants,

Welcome to Mokrice, to the European Field Championships 2017. Thank you for attending this important event for archers, Member Associations, the Organizing Committee and for WAE.

We hope that at the end of this week we will have the feeling that this was a successful European Championships and a good competition for the archery, for our sport and for the O.C.

I am sure we will be enjoying a great week of ARCHERY!

Mr Leon Uratnik  
President of Archers Association of Slovenia

Dear Archers, dear Officials,

We are glad and honored to welcome you to Mokrice at this important sport event, which was entrusted to us by World Archery Europe.

There are 19 countries participating in the European Field Championships: 186 competitors, numerous followers and archery specialists.

Field Archery discipline, which matches the surroundings, allows you to get to know our country and its beauty better, and upgrade your passion with the achievements of the medals.

We wish you to enjoy on this important sport event which we prepared for you with our indispensable volunteers.

Ms Darja Rožmanec  
President of the Organizing Committee

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## Agenda of the Team Managers (TM) meeting

### Roll call of all attending nations (TD)

#### 1) Opening

- Brought to order by World Archery Europe Technical Delegate (TD), Mr Cenneth ÅHLUND
- Introduction of the panel, World Archery Europe TD
- Welcome speech, World Archery Europe President Mr Mario Scarzella
- Welcome speech, President of Archers Association of Slovenia Mr Leon Uratnik
- Welcome speech, President of the Organising Committee, Ms Darja Rožmanec

#### 2) Introduction of Officials (TD)

- Local Organising Committee members, by the Chairman of the LOC
- Tournament Judges Commission, by the Chairman of Judges
- Jury of Appeal, by World Archery Europe TD

#### 3) Technical Aspects of Competition (TD + Chairman of Judges)

- 3.1. Number of participants per category
- 3.2. Competition Program
- 3.3. Practice-training
- 3.4. Equipment Inspection
- 3.5. Athlete numbers
- 3.6. Targets and target faces
- 3.7. Qualification Rounds & information on scoring
- 3.8. Individual Elimination Round
- 3.9. Team Elimination Round
- 3.10. Finals Round for Individual and Team
- 3.11. Dress regulation
- 3.12. Contact to Team Manager
- 3.13. Appeal Procedure (Form attached)

#### 4) Technical Matters (TD + Chairman of Judges)

- 4.1. Rules that apply to this event
- 4.2. We want to highlight

#### 5) Logistical Aspects (OC)

- 5.1. Transportation: Venue, Airport etc.
- 5.2. Meals, during practice, Qualification rounds, Finals...
- 5.3. Other social functions

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## 6) Protocol and ceremonies (OC)

- 6.1. Opening Ceremony
- 6.2. Medal Ceremonies
- 6.3. Closing Ceremony
- 6.4. Party

## 7) Medical Related issues (Medical representative)

## 8) Clean Sport (TD)

- 8.1. Anti-Doping control
- 8.2. Alcohol test

## 9) Other matters of Importance (TD)

- 9.1 Toilets
- 9.2. The environment
- 9.3. Water
- 9.4. Smoking
- 9.5. Information System

## 10) Questions from Team Managers

## 11) Closure (TD)

## IMPORTANT TELEPHONE NUMBERS

### President of LOC, Hotel & Accommodation

Ms Darja ROŽMANEC +386 51 653 393

### Competition Manager

Ms Irena ROSA +386 31 633 851

### Transport

Mr Tadej ROŽMANEC +386 68 625 995

### World Archery Europe TD

Mr Cenneth ÅHLUND +46 708 103 133

## ORGANIZING COMMITTEE

Ms Darja ROŽMANEC, President of the Organizing Committee  
Ms Irena ROSA, Competition Manager  
Mr Lovre JESENOVEC, Field Manager  
Mr Tadej ROŽMANEC, Transport Manager  
Mr Tomaž Urlep, Accreditation & Visa  
Mr Henk WAGEMAKERS, Commentator & Announcer  
Mr Aleš ROSA, Photographer

## VOLUNTEERS (in alphabetical order)

Mr Anton AVGUŠTIN	Ms Mija KOSTANJEVEC
Mr Gašper BOLTA	Mr Roman KOSTANJEVEC
Mr Jure BOLTA	Mr Anton MAKLIN
Mr Matic BRULC	Ms Bernarda MAKLIN
Mr Zdravko BUH	Ms Renata NOLIMAL
Mr Andrej DEJAK	Mr Janko ROP
Mr Jure DOBERŠEK	Ms Nika RUPEL
Mr Sandi DRAME	Mr Mitja SALOBER
Mr Florjan FLORIJAČIČ	Mr Bogdan SOPČIČ
Mr Igor GAJIĆ	Mr Andrey VUILOV
Ms Urška HREN	Mr Tomaž ZALAZNIK
Mr Marjan ILAR	

## OFFICIALS

### International/Continental Judges

Mr Robert ERICA, Chairman	Mr Barry BROPHY
Mr Helmut PÖLL	Mr Francisco Jose GIMINEZ
Ms Nina HERCEG	Mr Slobodan MATIC
Mr David CATALAN	Ms Mariya LARKINA
Ms Susan RICHARDS, DoS in Finals	Ms Katerina PLAKOUDA

### Jury of Appeal:

To be announced on the day of the Team Managers meeting

### World Archery Europe Results & Technology (IANSEO):

Mr Marco CARPIGNANO  
Ms Rebecca RABOZZI

### World Archery Europe Clean Sport Supervisor

SLOADO, Slovenian Antidoping Organisation

## POINTS TO CLARIFY

### 3) Technical Aspects of the competition (World Archery Europe TD + Competition Manager + Chairman of Judges)

All details of the participants, such as name, date of birth, category,... will be checked during the accreditation by the Team Managers.

#### 3.1. Number of Participants per class

Barebow Junior Women	5
Barebow Junior Men	9
Recurve Bow Junior Women	10
Recurve Bow Junior Men	16
Compound Bow Junior Women	8
Compound Bow Junior Men	16

Barebow Women	17
Barebow Men	27
Recurve Bow Women	14
Recurve Bow Men	20
Compound Bow Women	18
Compound Bow Men	26

Junior Women Teams	2
Junior Men Teams	5

Women Teams	7
Men Teams	10

Number of Nations	19
Total number of archers	186
Total number of officials	31

**Updated 15 August 2017**

#### 3.2. Competition Programme

The latest competition programme is published separately. Any official competition schedule will have indicated the version number and the date, hour it was printed. The latest version of the Competition Schedule is Version 5 from 15.08.2017. The transport schedule is published in the competition schedule.

### 3.3 Practice

- Training range is available on August 19, 14:00-19:00 and August 20, from 10:00 to 19:00, in Terme Catez.
- Official practice for all categories will take place in Mokrice from 9:00 to 12:30 on August 21.
- Warm up during all days of the competition will be organized in Mokrice according the schedule published. Practice field will be open during competition only between one stage and the other for archers who shoot in the next stage, when it's possible, depending on safety for crew.

### 3.4. Equipment Inspection

Equipment inspection will follow the program of the official practice and will be held at the official practice field. Each team will be called (in the English alphabetical order) and invited by the judges to the dedicated place for the Equipment inspection in the competition field.

- All teams shall wear or bring their team uniforms.
- Spare equipment must also be brought for inspection.
- Coach binocular will be checked by judge before use in team event.

### 3.5. Athlete Numbers (badges)

- Athlete numbers will be issued on the day of the qualification round during practice and will not be changed during the competition.
- Athlete numbers must be worn on the quiver or thigh, facing the waiting line while shooting.

### 3.6. Targets and Target faces

ELEVEN and M-VITA buttresses of different sizes will be used.  
JVD field target faces will be used.

### 3.7. Qualification Round & Information on scoring

There are three(3) courses prepared for two qualification rounds. All qualification rounds are set up at Mokrice, with official practice field and call area for all athletes.

The target assignment will be handed out on the day of the official practice. Regrouping of archers for the 2nd qualification round and new start list will be prepared only if the time will permits.

For the 2<sup>nd</sup> Qualification Round the division will change to another course.

There will be a designated location where spare equipment, bow cases and other equipment can be stored (under control) during the competition.

There will be two paper score sheets per archer, which must be filled in by

the athletes themselves. All the athletes in the same group must verify that the correct scores are entered.

During the Qualification Round scores will be collected on few points and the temporary ranking according the average score values will be published.

Please instruct your athletes correctly fill in the scorecards including total score, number of 6's and number of 5's and sign the cards before handing them back after each round. All scorecards of each group must be returned together by one person, chosen as representative of the group.

In case of tied score on positions 16, a shoot-off will be arranged. Shoot off target will be in the central area.

### 3.8. Individual Elimination Round

There are three(3) courses of 12 targets prepared for the 1<sup>st</sup> Elimination Round and three(3) courses of 8 targets prepared for the 2<sup>nd</sup> Elimination Round.

For the 2<sup>nd</sup> Elimination Round the division will change to another course not yet shot by that division.

The top 16 athletes per category from the 2<sup>nd</sup> Qualification Rounds will qualify for the 1<sup>st</sup> Elimination Round.

The top 8 athletes per category from the 1<sup>st</sup> Elimination Round will qualify for the 2<sup>nd</sup> Elimination Round.

### 3.9. Team Elimination Round

The top 8 teams in each category qualifying from the two (2) Qualification Rounds will shoot 4 matches of 8 targets each. The winners of each match will proceed to the Team Finals Round.

### 3.10. Individual Finals Round & Team Finals Round

All semi-finals and finals for individuals and teams will take place at Mokrice.

Individual and team finals will have TV coverage on Ianseo web page with the link on LOC web site.

### 3.11. Dress regulation (explained by WAE TD)

- During Qualifications, individual eliminations and semifinals: team shirt and any kind of trousers (including denim, no camouflage)
- During team rounds and individual finals: full team uniform.



No camouflage is allowed on any piece of equipment or clothing. This includes bags and backpacks.

### 3.12. Contact to TM's in case of equipment failure/medical problem

For easier contact to the TM in case he/she is needed because of equipment failure/medical problem, please stay in the central area or give us the phone number on which you will be called in case of emergency. In this case the time will start at the time of the phone call.

### 3.13. Appeal Procedure (Form attached)

An Appeal form is attached to this document. In case of intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of EUR 50 must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid. If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

## 4. Technical Matters (TD + Chairman of Judges)

### 4.1 Rules that apply in this event

#### Fair Play

All archers should enjoy the competition and no archer should do anything that spoils this for another.

- To that end we remind the archers that there are to be no PDAs, mobile/cell phones/cameras, communication devices (including smart watches) on the course. If an athlete is found to have one then they will be at risk of disqualification. Archers are asked to keep each other fair – if they see something report it to a judge. The judges have the right to check equipment including bags while on the course, but need the athletes to report issues if they become aware of them.
- No range finders (for both athletes and officials) on official practice field.
- Marking of the arrow holes – this is fair play. It doesn't affect the archer who doesn't mark them, but it affects those that follow. Please be fair to all of the athletes trying to do their best at this event.
- Timing of archers will take place on archers identified as holding the competition up. Your archers are encouraged to report problems with slow shooting to the judges when they see them.

## Un-sportsmanlike behaviour

- Un-sportsmanlike behaviour will not be tolerated from athletes, coaches or spectators.
- If it is suspected that distances, slopes, cuts are being communicated by accredited persons, then accreditation will be removed. Spectators will be removed from the viewing area.
- English is the language that must be used when talking to athletes when competing, and yes, no, good and bad are all the words you need to use during the individual event.

## 4.2. We want to highlight

### *Shooting Control and Safety*

#### *Book 4, Chapter 28, Article 28.2.6*

*In case of blinding sunshine, protective shade of a maximum size of A4 (or legal letter size, about 30x20cm) may be provided by the other members of the group or shall be provided by the organiser. No shade is allowed for the Final Rounds, unless it is deemed necessary for safety reasons by the Judge.*

### *Consequences of Breaking Rules*

#### *Book 4, Chapter 29, Article 29.8.2.*

*In the case of a Judge's timing an athlete and observing him exceeding the time limit, at the third and all subsequent warnings during that stage of the competition, the athlete shall lose the highest scoring arrow at the target.*

### *Officials on course*

*No officials are allowed on the course. In case of a technical problem or the need of medical attention the group shall contact a judge who will refer the problem to the chairman of the judge commission who will seek out the team captain in order to care of the problem – therefore it is very important for the team manager or representative to remain in the central area.*

## 5) Logistical Aspects (OC)

### 5.1. Transportation

- Transports to and from the fields of play will be managed by buses.
- In accordance to the law, bows and arrows must be stored safely in the bow case or transported separately (different from the quiver) when brought with the passenger to the bus.
- Daily transport information is published on the detailed competition schedule.

## 5.2. Meals during the event

- Meals will be served at the hotel restaurants according to the schedule below:

Breakfast	06:30 - 09:00
Dinner	19:00 - 21:00

- Lunch will be served till Monday 21 August at the hotel restaurants  
Lunch 13:00 - 15:00
- For the two qualification days (Tuesday and Wednesday) the lunch packages will be prepared
- Lunch during other competition days (Thursday till Saturday) will be served at the restaurant in Mokrice

Lunch in Mokrice - scheduled in the Competition schedule

The exact catering times will be adjusted according to the daily schedule, if necessary. Teams will be informed in advance.

## 5.3. Other social functions

For all officials a short golf course free of charge will be organized while waiting during the Qualification Round.

## 6. Protocol and ceremonies (OC)

### 6.1. Opening Ceremony

Opening ceremony will be held according the program at Mokrice Castle. Detailed information will be given at the TM meeting. All participants are expected to attend the opening ceremony dressed in their national uniforms.

### 6.2. Medal Ceremonies

Medal ceremony for individuals and teams will be held immediately after the last gold medal match on Saturday August 26 at Mokrice.

- All athletes involved in the ceremonies are requested to go to the gathering point. The location will be confirmed during the event.

### 6.3. Closing Ceremony

Closing ceremony will be held immediately after the medal ceremony.

### 6.4. Party

Party will be organized at Terme Hotel in Catez as scheduled in the competition schedule.

## 7. Medical Related issues (Medical representative)

- The First Aid services will be available during the competition in the competition fields.
- A medical assistant will be available on site for any emergency.
- In cases of emergency in official hotels please inform the contact person who is managing medical care operations or ask in the reception.

## 8. Clean Sport

### 8.1 Anti-Doping control

- Anti-Doping control will follow World Archery Europe rules.
- Athletes should bring their passports and/or accreditation cards to the anti-doping control station if selected for a test.

### 8.2. Alcohol test

- Athletes should also be available for random alcohol testing during the competition, following World Archery Europe rules.

## 9. Other matters of importance (WAE TD)

- Accreditation cards must be worn at all times in the practice and competition areas.

### 9.1 Toilets

- Portable toilets will be present along the fields of competition and at the Practice field, in adequate quantities.
- Also toilets in the Mokrice restaurant/central area are available.

### 9.2 The Environment

Team Managers please instruct your team members to use the litter bins which are located on the competition, practice ranges and common areas.

### 9.3 Water

- Water will be available along the fields of competition and at the Practice field, in adequate quantities.

### 9.4 Non Smoking

- This is a non-smoking event.
- Smoking is forbidden inside public buildings and on all competition and training areas.
- There will be designated smoking areas outside the venue.

## 9.5 Information System

- Due to environmental preservation and responsible behavior toward nature we will not have any printed material.
- Printed documents will be published only on the board at the competition venue and in the lobby of the hotel.
- All competition documents will be published on official competition web site <http://www.field-mokrice2017.si> and on I@nseo <http://www.ianseo.net>  
The link between both web sites is provided.
- There will be live TV streaming during finals.
- During shooting the qualification and elimination rounds the partly results will be taken and the average score will be published.
- The official results will be published immediately after the conclusion of the competition.

## 10. Questions from Team Managers

## 11. Closure (TD)



## APPEAL FORM

This is an intention of Appeal

This is an appeal

from

- the Team Captain of :  
Name of the Team Captain:  
 the Team of :  
 an individual person (name) :  
 other (please specify) :  
This appeal is against :

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Description of Appeal or Protest :

I believe this action is against the following rules (state article if known) :

Signature : Name in printing:

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Received on : Time :  
by Chairperson of the Tournament Judge Commission :

Signature: Name in printing:

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### Article 3.13. WA Rule book

An **intention to appeal** when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first. The **written appeal** shall be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first.

An appeal is subject to a fee of Euro 50,00 that shall be returned if the appeal is upheld or if the Jury of Appeal decides that it is appropriate.