



EURO

2018 PARA-ARCHERY CHAMPIONSHIPS

PILSEN / CZECH REPUBLIC

TEAM MANAGERS MEETING

INFORMATION BOOKLET

V 1.0

The Team Managers Meeting will take place at

Catering Tent – Field of Play

August 13th, at 09:00 am

All Team Managers, please attend this important meeting. Teams without Team Manager are requested to send one of their athletes to the Team Managers' Meeting.



TEAM MANAGERS MEETING INFORMATION BOOKLET Version 1.0



Dear Team Managers and all participants,

Welcome to Pilsen for the Para-archery European Championship. The Local Organising Committee and me will be trying to do our best for you during the Championship.

I hope you will enjoy every second of Pilsen and of the Championship and, that you will return to your home countries with great success.

I would like to wish success and a good competition for all of you.

Dominique OHLMANN
European Championship TD





TEAM MANAGERS MEETING INFORMATION BOOKLET Version 1.0



Dear Team Managers,

On behalf of the Czech Archery Federation and the Local Organising Committee, I would like to welcome you to the European Para Archery Championships in Pilsen, Czech Republic. The Organising Committee and the citizens of Pilsen sincerely welcome you. We will do our best to host your teams with warm hospitality, by providing beautiful memories and sharing friendship between participants from all over the world during your stay in Pilsen.

I would like to wish you good luck and success to your Teams.

Yours sincerely,

Roman Suda
President of Local Organising committee



Agenda of the Team Captains meeting

1) Introduction of the meeting (TD)

- Roll call
- Welcome WAE TD
- Welcome speech by the President of the Organizing Committee

2) Introduction of Officials (TD)

- Organising Committee (OC) members, by the Chairman of the OC
- Tournament Judges Commission, by the Chairman of Judges
- Tournament Classifiers by the chief Classifier
 - Jury of Appeal, by WAE TD

3) Technical Aspects of the competition (WAE TD + chairman of Judges)

- 3.1. Number of Participants per class (final numbers will be given at the meeting)
- 3.2. Competition Program
- 3.3 Official Practice, Practice & Training
- 3.4. Equipment Inspection
- 3.5. Qualification Round and information on scoring
- 3.6. Shoot-off new rule
- 3.7. Appeal Procedure (Form attached)

4) Technical Matters (WAE TD + chairman of Judges)

- 4.1. Timing Control system
- 4.2. Rules that apply in this event (WA rules)

5) Logistical Aspects (OC)

- 5.1 Transportation
- 5.2 Meals
- 5.3 VI classification

6) Protocol and ceremonies (OC + TD)

- 6.1. Opening Ceremony
- 6.2. Medal Ceremonies
- 6.3. Closing Banquet & Party

7) Medical Related issues (*Medical representative*)

8) Doping Test

9) Dress Regulation (*WAE TD*)

10) Other matters of importance (*WAE TD & EM*)

- 10.1. Environment
- 10.2. Water
- 10.3. Communication
- 10.4. Non Smoking
- 10.5. Mixed Zone and Press Conferences
- 10.6. Internet access
- 10.7. Hotels internal rules

11) Open meeting about Visually Impaired categories

12) Questions from Team Managers

13) Closing

IMPORTANT TELEPHONE NUMBERS

President of LOC	Mr. Roman Suda	+420 724073469
Accommodation, meals,	Ms. Hana Majarová	+420 733565769
Transport Manager	Mr. Tomáš Korbel	+420 604121193
Emergency	112 or 150	

OFFICIALS

Technical Delegate: Dominique OHLMANN

Tournament Judge Commission

Chairman:	Friedrich KARLE	
Deputy:	Denis PAQUET	
Director of Shooting:	Rolf VOLUNGHOLEN	DOS Assistant: Tbd
Judges:	Manfred PIESINGER	Christina TIFLIDOU
	Flemming SKJOLDBORG	Pyry EKHOLM
	Marleen KROEDERS	Mariya LARKINA
	Jessica LARSSON	

<u>Classifiers</u>	Lars MEIWORM (Chief Classifier)	Marc REMIE
	Irene CUESTA COBO	Lilian ZIETSMAN
	Carlos PROKOPIAK-GARLETTI	Morteza NAJAFI

Jury of Appeal: Tbc

WA Results & Technology Team

Results Manager:	Marco CARPIGNANO	
	Ardingo SCARZELLA	Luca GALLARAT

3) Technical Aspects of the competition (WAE TD + chairman of Judges)

3.1. Number of Participants per class (final numbers will be given at the meeting)

Number of Nations: 28 Updated the 27th July 2018

Category	Group	Individuals	Teams	Mixed Teams
Recurve Men Open	RMO 2	27	5	8
Recurve Women Open	RWO 1	16	3 → no event	
Compound Men Open	CMO 2	34	7	9
Compound Women Open	CWO 1	16	2 CWO → no event 4 CWO+WW1 → event	
W1 Men	W1M 1	16	3 → no event	4
W1 Women	W1W 1	9	1 → no event	
VI 1	VI1 1	5	--	--
VI 2-3	VI2-3 1	4	--	--
TOTAL		127	23	21

3.2. Competition Program

(as attachment: last version)

3.3 Official Practice, Practice & Training

- General regulation for all practice fields

Only the archers taking part of the European Championships can shoot on the practice fields.

Nobody else will be allowed to shoot on it during all the duration of the championships.

- Official Practice – Official FOP

Cf. Official Schedule

- Free practice

The time of opening of the practice field will be written on the official schedule.

During the elimination rounds stages, priority will be given to archers or teams involved in the matches.

During the days of finals, another practice field will be at disposal for archers involved in the medal matches only. Presentation of the accreditation card is mandatory in order to have access to the practice field.

- Warm-up is at the assigned targets per session.

The time of warm-up will be indicated on the official schedule for each round

Team Elimination Round Practice: 20 min before the competition.

3.4. Equipment Inspection

Teams must be registered before Official Practice and Equipment Inspection. No one will be allowed to get to the competition and practice venues without accreditations cards. Equipment inspection will run on the field of play, at the same time as the Official practice. Each team will be called (following alphabetical order) and invited to come to the designated place for this inspection. All team members should wear their team uniform. Archers have to come with their classification card. We are kindly asking to all the archers and coaches to follow the OC volunteers and Judges Instructions to proceed with no delays and as organized as possible.

3.5. Qualification Round and information on scoring

During the qualification round and elimination rounds, the scorecard has to be signed by the archer himself/herself.

During the finals (Bronze medal and Gold medal matches) the agent signs the scorecard on behalf of the archer or team.

Please double check between electronic device and scorecards, and please make sure that each archer of your team is aware that all the data requested in the scorecards must be filled in and scorecards signed.

3.6. Shoot-off new rule

The new rule to apply is this one:

14.5.2.2. Individuals:

A single arrow shoot-off for score;

- *If both archer score a 10 (recurve) or X (compound) on their first shoot-off arrow, then the match would be considered a tie and a second shoot-off arrow will be needed to resolve the match;*
- *If the score is the same the arrow closest to the centre of the target face shall resolve the tie and if the distance is the same, successive single arrow shoot-offs, until the tie is resolved.*
- *If both athletes miss the scoring area of the target, both athletes will shoot an additional arrow.*

Case of W1 is missing in the writing of the rule. For this event the "10" will be considered for the first point for the W1 categories.

3.7. Appeal Procedure (Form attached)

In case of an Appeal, the Appeal Form should be given to the Chairman of Judges or to his deputy. In order to proceed with an appeal, a deposit 40 Euros should be given to the WAE TD (Or Chairman of Judges) for the appeal to be valid.

3.8. The medal matches as spectator

The archers or teams who want to watch the medal matches as spectator are kindly invited to encourage the other participants.

Places are reserved for them in some tribunes. The accreditation card is a mandatory to have free access to these tribunes

4) Technical Matters (WAE TD + chairman of Judges)

4.1. Timing Control system

For the competition, two different systems of timing system will be used on the both fields to avoid mistakes of hearing the signals.

4.2. Rules that apply in this event (WA rules)

Rules for Indoor and WA official interpretations.

For Recurve division, we will use Recurve target faces and for Compound division, the Compound target faces will be used.

5) Logistical Aspects (OC)

5.1 Transportation

The shuttle schedule will be published in the official hotels and at the venue and updated if needed during the championships.

All teams are requested to check and confirm their departure details (return flight confirmation, number of person, etc..) which will be posted on the boards in the hotels.

Public transport can be used for transportation between hotels and venues. Pilsen City Transport Company ensures the majority of public transport in the Pilsen area. We advise to use tram no. 2 to get to the Qualification and Training venue (Malesická stop).

Few tips for easy travel by Public Transport of Pilsen

- It is advisable to purchase a ticket before entering the carriage. A ticket sold by a driver is more expensive and its purchase prolongs the time spent at the stop.
- Online ticket: SMS to **90206** text „**pmdp35m**“
- Inside the carriage is the contactless card pay machine which is usually in the middle of the tram/bus.



- When entering the carriage with a wheelchair, a pram or a dog, use the doors that are designated for this only – they are marked by a symbol of wheelchair, pram or dog.
- It is necessary to inform the driver by a hand wave before entering the carriage with a pram, a wheelchair, a bicycle, a large piece of luggage or dog and wait for his/her consent or

refusal.

- Transporting bicycles is permitted during weekends and on public holidays only.
- Front doors in buses and trolleybuses are designated for physically disabled passengers only or can be used in case the passenger wants to purchase a ticket from the driver.
- To get off, it is necessary to press a self-service button to open the door (it is green in most carriages)
- For boarding at a request stop, it is necessary to visibly signal with your arm to the driver in advance. Press the "STOP" button when getting off.

5.2 Meals

Breakfast and Dinners are arranged in the hotels.

Breakfast from 12th to 19th of August 06:00 – 10:00

Dinners from 11th to 17th of August 18:00 – 21:00

Dinner on 18th will be served at Closing Party at 19:00.

Lunch

From 12th to 16th, lunch is arranged at the venue.

For the finals days 17th and 18th, teams will receive lunch vouchers which can be used at food stands next to the final venue on the square.

Lunch from 12th to 16th of August 11:30 to 14:30

Lunch from 17th to 18th of August 11:00 to 15:00

5.3 VI Classification

Departure from Hotel to go to the clinic will be at 08:45 on Sunday 12th August.

As for other classification, the medical examination and discussion will be in English. Please ensure that someone who can translate will be with your archer if he doesn't speak English himself.

6) Protocol and ceremonies (OC)

6.1. Opening Ceremony

Date 13th August 2018

Time 13:30 – 14:15

Venue Official FOP

Dress Code Official uniform

Teams are requested to provide one member of the team as the flag-bearer 15min before the start of Ceremony.

6.2. Medal Ceremonies

Award ceremonies will take place each half-day, just after the last medal match (cf. official schedule) Archers who are involved are kindly invited to stay at the final venue, to be immediately available after the last match of the half-day.

The podium will be installed on the final venue.

Protocol is part of the competition. Teams, athletes and/or official are asked to respect it as well, mostly during the national anthems of the winning countries, WAE fanfare, and Local National anthem.

6.3. Closing Banquet & Party

DateTime: 18th August 2018 Time: 19:00

Venue: Pilsner Urquell Brewery (walking distance from the official hotels)

The dinner will be served at the Closing Party (no dinner in hotels)

The transport information will be displayed in official hotels

7) Medical Related issues (*Medical representative*)

First Aid Services will be available in the Archery Venue.

8) Doping Test

8.1. Doping control

Doping control will be done following WAE rules.

9) Dress Regulation (*WAE TD*)

Athletes, officials and staff should have a proper appearance when are present on the field. Athletes and Technicians should wear no other kind of footwear than sport-shoes. This is a WAE European

Championships so WAE dress regulations do apply. **Please refer to WA rules: 3.22.1.1 to 3.22.1.5 included**

10) Other matters of importance (WAE TD & EM)

10.1. Environment

Team Managers, please instruct your team members to use the litter bins provided which are located on the competition, practice ranges and common areas.

10.2. Water

During the event, every accredited person has the right to get free water.

In effort to protect the environment, each accredited participant will receive own bottle with logos of the championships. Water tank and nutrition drink tank will be placed at the venue and each participant will be able to refill his bottle anytime.

10.3. Communication

All results and updated documents for TM will be on <http://ianseo.net/Details.php?told=3149>
All important changes in schedule etc. will be placed at the information boards in the hotels and at the venue and published on lanseo competition page.

10.4. Non Smoking

This is a non-smoking event. Smoking is forbidden inside public buildings and all competition and training areas. There are designated smoking areas outside the FOP.

10.5. Mixed Zone and Press Conferences

Interviews will take place at the Mixed Zone at the exit of final venue. Athletes will be requested to pass through the mixed zone to speak with the media.

10.6. Internet access

A local network is usable at the venue.

To ensure that Team Managers will have efficient access to online updated information and

documents, there will be network allowing access to lanseo web page.

10.7. Hotels internal rules

Each one must respect rules on the field AND out of the field during all the Championships.

We remind that in all hotels it is strictly forbidden to cook or to smoke in rooms. If you don't respect it, you'll have to pay fine issued by the hotel.

11) Open meeting about Visually Impaired categories

Since few years WA and WAE support the development of archery for Visually Impaired archers which is a big challenge.

We are happy to have them in this Championship. This is a good opportunity to highlight these categories and to discuss about options to increase the participation of VI archers in the future.

Pippa BRITTON, World Archery Para-Archery Liaison will be present. VI archers, their coaches and every people of the team's staff who want to attend this meeting will be welcome.

Location : FOP, catering tent

Date/Time : Thursday 16th August at 09:30

12) Questions from Team Managers

13) Closing (WAE TD)



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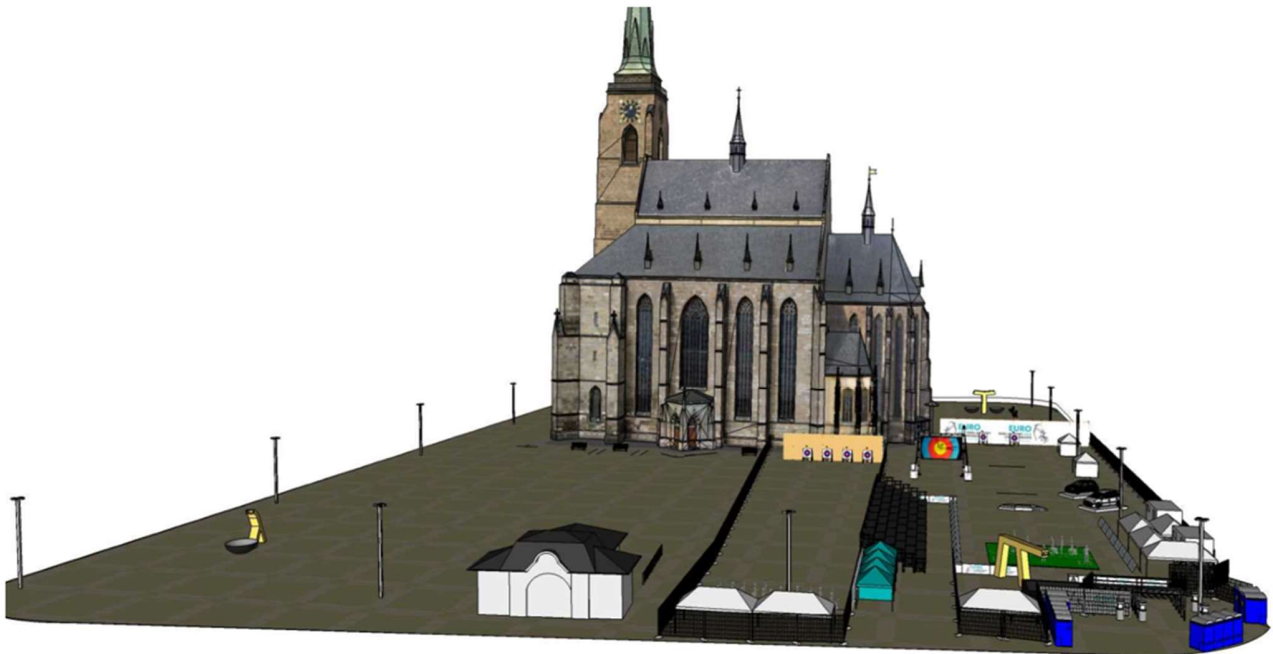


- Opening ceremony
- Qualification rounds
- Elimination rounds

- Final matches
- Awards ceremonies
- Closing ceremony

- Vienna House Angelo
- Marriot Courtyard

- Closing dinner
- Closing party



4 reasons why it is worth visiting Pilsen:

1. **Pilsner Urquell Brewery and beer directly from the source:** As already mentioned in the introduction, Pilsner Urquell Brewery made the city famous around the world. In Pilsen you will have chance to taste the best beer. When visiting the brewery will find out how such a miracle is brewed and then you will understand easily that Pilsen is beer and beer is Pilsen.
2. **The beautiful historical centre with a lot of cafés and restaurants:** The advantage of the Pilsen historical centre is that all important sites are concentrated in one place: the monumental Gothic cathedral with the tallest spire in the Czech Republic, the third biggest Synagogue in Europe, several museums and galleries and a number of beautiful historical buildings. A pleasant stroll through the historical centre may be finished in some of local cafés or restaurants, in summer relaxing directly in the garden with an amazing view of blossoming parks.
3. **A unique collection of residential interiors designed by a world famous architect:** Perhaps only Vienna may boast with more than a dozen achievements of the founder of modern architecture Adolf Loos. Pilsen has managed to open beautiful first-republic apartments with their timeless design and interesting stories for tourists. You can visit four apartments in three organised tours.
4. **A wide range of cultural events:** Pilsen was European Capital of Culture in 2015. Due to obtaining this prestigious title several new cultural places had a chance to be established, for example New Theatre and the creative zone DEPO2015 are among them. During the year, mainly in the season, dozens of events take place in the public spaces. You may choose from the rich programme of traditional events.





APPEAL FORM / FORMULAIRE D'APPEL

This is an intention of Appeal / Ceci est une intention de faire appel

This is an appeal from / Ceci est un appel

(please tick appropriate box /cochez la case appropriée)

the Team Captain of the following country :
/ du capitaine d'équipe du pays suivant: -----

Name of the Team Captain: / Nom du capitaine d'équipe: -----

a Team (please name country): / d'une équipe (précisez le pays): -----

an individual person (name) :
/ d'une personne individuelle (nom): -----

other (please specify) / autre (précisez):-----

This appeal is against / cet appel est dirigé contre: -----

Description of Appeal or Protest / Description de l'appel ou de la plainte:

I believe this action is against the following rules (state article if known) :
/ je pense que cette action viole les règles suivantes (citez l'article si connu): -----

Signature : Name in printing / nom en capitales: -----

comes first. The written appeal must be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first, to allow the Jury to come to a decision before the beginning of the next round of the competition.

L'intention de faire appel dans le cas où cela pourrait affecter la progression d'un concurrent entre une phase de la compétition et la phase suivante doit être exprimée par écrit au Président des Juges du Tournoi dans les **5 minutes** suivant la fin de l'épreuve ou du match en question, peu importe celui qui arrive en premier. **Cet appel écrit** doit être présenté au Jury dans un délai de **15 minutes** suivant la fin de l'épreuve ou du duel en question, peu importe celui qui arrive en premier, pour que le Jury prenne une décision avant le début de la phase suivante de la compétition.

Article 3.13.8:

Jury decisions shall be minuted and submitted to the appellant, the Chairperson of the Tournament Judge Commission and the Organizers before the beginning of the next stage of the competition or before the awarding of prizes.

Le procès-verbal des décisions du jury d'appel est soumis au requérant, au Président des Juges du Tournoi et aux organisateurs avant le début de la phase suivante de la compétition ou avant la remise des prix.

Received on / reçu le: ----- time / heure:-----

by Chairperson of the Tournament Judge Commission / par le Président des Juges du Tournoi:

Signature: Name in printing / nom en capitales: -----