

Dear President,

The German Shooting Sport and Archery Federation and the Organising Committee are pleased to invite you to the PARA-Archery European CUP Final, which will be held from August 16th – 19th 2019 in Wiesbaden, Germany.

Please, find enclosed the necessary documents of the registration, organization and participation for this event. Please complete all the necessary details in the attached form before the following deadlines:

- WAE official letter to selected MAs on: **16 July 2019**
- Acceptance of the invitation: **24 July 2019**
- Official Invitation from LOC: **25 July 2019**
- Deadline registration of additional officials **31 July 2019**

We look forward to welcoming you and your teams to Wiesbaden, Germany.

Sincerely yours



Hans-Heinrich von Schönfels

President

German Shooting Sport and Archery Federation
Local Organizing Committee

Organising Committee:

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Email: info@dsb.de

GER/ENG Tel. +49 611 468070

Organizing Committee Secretariat

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EVENT

PARA-ARCHERY EUROPEAN CUP FINAL

Friday 16 August – Monday 19 August 2019 in Wiesbaden – Germany

The European Cup Final is only for officially invited World Archery Europe MAs.
The archers will compete in matches only, semi-finals and final matches, bracket will be defined according to the EC ranking after the 2 legs.

Events List

| PARA-ARCHERY EUROPEAN CUP | Individuals* | | Mixed Teams |
|---------------------------|--------------|-----|-------------|
| | Women | Men | |
| W1 | X | X | X |
| Compound Open | X | X | X |
| Recurve Open | X | X | X |

Classification

There will be no classification on this stage of the EC.
All invited archers had already participated at the 2 legs and supposed to be classified. Their status must be valid for this stage (in case of review status for example)

FINAL REGISTRATION

The entry forms to use is the one the MAs receive with the acceptance request.

Entry Fees and Accommodation

There will be no entry fee. Accommodation (**double room**) for all invited athletes will be provided by the LOC. Athletes that wish to be accommodated in a single room need to cover the differences between single and double room themselves. One official per three athletes will be covered by the LOC. All other officials need to be paid by the MA.

Please answer to the invitation and provide the necessary information by the set deadlines.

Additional costs and prices:

| | |
|-----------------------------------|--|
| Double room: | 76 EUR per person per night (fullboard) |
| Single room: | 107 EUR per person per night (fullboard) |
| Additional costs for single room: | 31 EUR per night |

Meals (breakfast, lunch, dinner) starting from the dinner on **Friday 16 August** (arrival day) **until the breakfast on Monday 19 August** (departure day).

Payment conditions:

100% within the confirmation form deadline, not later than **29 July 2019**

All payment must be done by bank transfer. No cash at arrival will be accepted

GENERAL INFORMATION:

Archery Venue and Accommodation

The full package includes accommodation in: **Courtyard by Marriott Wiesbaden-Nordenstadt**

Free water will be available at the venue.

The field is located in the city centre of Wiesbaden within a 15 minutes' drive from the hotel. The LOC will provide shuttle services accordingly.

Competition & Training Venue

Location: GPS: lat = 50.084785° N - lon = 8.245733° E

Airport Pick Up

The delegations' welcome will be in the official hotel: **Courtyard by Marriott Wiesbaden-Nordenstadt.**

There are parking spaces at the hotel for delegations that will arrive at own arrangements by car/bus.

Transportation from Frankfurt International Airport will be arranged and is free of charge. Please provide the necessary information about arrival and departure directly to the LOC in time.

Travel Expenses

For travel expenses please note: A maximum of 200 EUR per officially invited athlete and official is covered by the LOC and will be paid per bank transfer to the MA after the competition. The athletes have to confirm their travel expenses (please bring necessary receipts) upon arrival at the LOC Office at the venue. Delegations arriving at own arrangement by car/bus will get 30 ct. per km; per additional person in the car 02 ct. per km (also maximum of 200 EUR).

Local Transportation

The LOC will provide shuttle services to the venue and back to the hotel accordingly. We will have a special bus schedule, which will be provided in good time. Please make sure you are right on time.

Bus schedule will be sent in advance.

Rules

Technical aspects of the event, as well as classifications are according to World Archery rules. In particular, please also note the special rules noted in chapter 21 of book 3.

Insurance

Competitors/officials must provide their own healthy, accident and liability insurances. The Organizing Committee has no liability and does not undertake any responsibility for loss or theft of any objects and supplies or personal belongings during the whole event, nor will cover any health/accident costs to athletes and/or team officials.

Cancellation and Refund Policy

Any cancellation must be submitted to the Organizing Committee a minimum of one week prior to the event. Refund will be only possible for cases of injury and illness upon production of documents. In case of cancellation of participation of the entire delegation, refund of 50% of the entry fees will be possible after the tournaments. The cancellation must be justified.

Bank Account Details

| | |
|--------------------------|---|
| Account name/Beneficiary | German Shooting Sport and Archery Federation / Deutscher Schuetzenbund e.V. |
| Bank name | Wiesbadener Volksbank |
| Bank address | Schillerplatz 4, 65185 Wiesbaden, Germany |
| SWIFT/BIC | WIBADE5W |
| IBAN | DE04 5109 0000 0008 8088 05 |

Please add the following description: **Registration to European Cup Final**

All bank charges will be paid by the participants.

PRELIMINARY SCHEDULE

| | | |
|-----------------------|----------------|--------------------------------------|
| Fri, 16 August | Afternoon | Arrival of participants |
| Sat, 17 August | 09h00 to 18h00 | Semi-finals on final venue |
| Sun, 18 August | 09h00 to 18h30 | Medal matches and victory ceremonies |
| Mon, 19 August | Morning | Departure of participants |

This preliminary schedule includes the practice session. It is subject to change. All changes will be published and distributed in good time.

Final Entry Form

| | | |
|----------------|--|------------------|
| Country | | Date (DD/MM/AA): |
| Contact Person | | |
| Mobile phone | | E-mail : |

Full package with booking in official hotel (from 16th to 19th of August)

| Accommodation full board | | Number | Nights | Amount |
|--------------------------|--|-----------------|--------|--------|
| Athletes/ Officials | Twin room / person | Free | | € |
| | Additional cost for single room /per night | 31,00 € | | € |
| Additional Officials* | Twin room / per night | 76,00 € | | € |
| | Single room / per person / night | 107,00 € | | € |

*Accommodation will be provided for archers (double room incl. fullboard) and one coach per three archers.
All other officials will be charged to the participants.

| | | | | |
|---|------|--|--|--|
| ✈ Transport Airport Frankfurt International | Free | | | |
|---|------|--|--|--|

| | |
|---------------------|---|
| TOTAL | € |
| | - |
| To be paid = | € |

Bank Account Details

| | |
|--------------------------|---|
| Account name/Beneficiary | German Shooting Sport and Archery Federation / Deutscher Schuetzenbund e.V. |
| Bank name | Wiesbadener Volksbank |
| Bank address | Schillerplatz 4, 65185 Wiesbaden, Germany |
| SWIFT/BIC | WIBADE5W |
| IBAN | DE04 5109 0000 0008 8088 05 |





Please add the following description: **Registration to European Cup Final**





Travel Form

| | | |
|----------------|--|------------------|
| Country | | Date (DD/MM/AA): |
| Contact Person | | |
| Mobile phone | | E-mail : |







BY PLANE

| ARRIVAL Airport : Frankfurt International | | | Passengers | | | | |
|---|------------|-------------------------------------|------------|---|---|---|---|
| Date | Flight Nr. | Arrival time <i>24:00 format</i> | Total |  |  |  |  |
| | | | | | | | |
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| DEPARTURE Airport : Frankfurt International | | | Passengers | | | | |
|---|------------|-------------------------------------|------------|---|---|---|---|
| Date | Flight Nr. | Arrival time <i>24:00 format</i> | Total |  |  |  |  |
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BY OWN TRANSPORT

| Date | Arrival time <i>24:00 format</i> | Need of local Transport* | | Passengers | | | | |
|------|-------------------------------------|--------------------------|----------------|------------|---|---|---|---|
| | | NO | YES, details → | Total |  |  |  |  |
| | | | | | | | | |

(*) please use local transportation instead of own arrangements



Electrical wheelchair



Wheelchair without transfer



Wheelchair with possible transfer



Standing





Rooms booking form





| | | |
|----------------|--|------------------|
| Country | | Date (DD/MM/AA): |
| Contact Person | | |
| Mobile phone | | E-mail : |

Number of rooms: Twin: _____ Single: _____

Types of rooms required

The Local Organizing Committee will try to do the best for the comfort of all athletes with the accessible rooms at disposal. Please declare the real necessity to permit to everyone to be served as well as possible.

| | Single | Twin |  |  |  |  |
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| 20 | | | | | | |

 Electrical wheelchair
  Wheelchair without transfer
  Wheelchair with possible transfer
  Standing



Para-Archery European Cup Final 2019 16 – 19 August, Wiesbaden (GER)



Visa Support Form

All participants who need an entry visa, are asked to fill in the **Visa Support Form** and return them - together **with Copies of passport photo page** - to the Organizing Committee, as soon as possible, but **no later than 31st of July**

Only ***e-mail*** is accepted to ***matheis@dsb.de***

| Gender M/F. | Family Name | First Name | Date of Birth DD/MM/YY | Nationality and place of birth | Title (Athlete/Coach /Official) | Passport No. | Expiration Date of Passport DD/MM/YY | Location of Visa collection |
|-------------|-------------|------------|------------------------|--------------------------------|---------------------------------|--------------|--------------------------------------|-----------------------------|
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